

Additional MFA Information

Effective Date: 1/1/2022

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MyWisconsin ID MFA enables your IT admins to customize security settings based on risk profile; this could mean that your agency may only require a second factor in circumstances where extra protection is necessary, rather than at every login. For example, if you're logging in to an application that requires a more secure MFA factor, you may be prompted to enroll and use a specific MFA factor.

The available MFA factor options are detailed below to learn how to install and login using the MFA factor(s) you prefer.

MyWisconsin ID/Okta Verify

Okta Verify is a mobile app that verifies your identity in one of two ways. MyWisconsin ID can send you a push notification that you approve using the Okta Verify mobile app. Alternatively, Okta Verify can generate a six-digit code that you enter into your MyWisconsin ID login screen to access your required app.

Install MyWisconsin ID/Okta Verify

1. Download the Okta Verify app from the <u>Apple App Store</u> or <u>Google Play</u> onto your primary mobile device.

2. Using your computer's browser, navigate to the MyWisconsin ID homepage, <u>https://apps.wisconsin.gov</u>

- 3. Enter your MyWisconsin ID (email address) and click Next.
- 4. Enter your MyWisconsin ID password and click Verify.
- 5. You will see a prompt on your device Set up security methods
- 6. Click Setup in the Okta Verify section.

7. Open the MyWisconsin ID/Okta Verify app on your phone and scan the barcode that appears in your computer's browser.

8. The next time you log into MyWisconsin ID, you will be sent a push notification or ask you for a numeric code. If you choose the push notification, approve the notification it when



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it arrives on your phone. If you choose to use the code, then access the code in the Okta Verify mobile app and enter it into your browser.

Note: You can only register MyWisconsin ID/Okta Verify on one device at a time. Setting up MyWisconsin ID/Okta Verify on a second device cancels the MFA factor authorization configured for the first device.

Prefer a video walkthrough?

- View Video Overview: Set up MyWisconsin ID /Okta Verify with Push for MFA
- <u>View Video Overview: Set up MyWisconsin ID /Okta Verify, OTP</u> for MFA

SMS authentication

SMS Authentication uses the text messaging service on your cell phone to send you a one-time login code. You cannot enter this code by approving a push notification as you can with the Okta Verify mobile app. Instead, you must manually type the verification code.

Set up SMS authentication

1. Using your browser, navigate to the MyWisconsin ID homepage, <u>https://apps.wisconsin.gov</u>

- 2. Enter your MyWisconsin ID (email address) and click Next.
- 3. Enter your MyWisconsin ID password and click Verify.
- 4. You will see a prompt on your device Set up security methods
- 5. Click **Setup** in the **Phone** section.
- 6. On the **Setup: SMS** screen, enter your phone number.

7. Click **Send code.** Type the SMS code received by your mobile device into the **Receive a Code via SMS to Authenticate** screen on your computer and click **Verify.**

Prefer a video walkthrough?

• View Video Overview: Set up SMS for MFA



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Google Authenticator

This is a third-party app that generates a six-digit code for you to type into your MyWisconsin ID login screen. You have 30 seconds to input the code before it generates another. If you miss the window, use the next code to log in. After five unsuccessful attempts, MyWisconsin ID will lock your account for protection and you must contact an administrator for help.

Set up Google Authenticator

1. Using your browser, navigate to the MyWisconsin ID homepage, <u>https://apps.wisconsin.gov</u>

- 2. Enter your MyWisconsin ID (email address) and click Next.
- 3. Enter your MyWisconsin ID password and click Verify.
- 4. You will see a prompt on your device Set up security methods
- 5. Click Setup in the Google Authenticator section.

6. On the **Set Up Google Authenticator** screen, click the device type icon. Click **Next.** A barcode will appear on your screen.

Install the Google Authenticator app on your device

1. On your mobile device, open the <u>Apple App Store</u> or <u>Google Play</u> and install Google Authenticator.

- 2. Open the Google Authenticator app.
- 3. Tap Scan a Barcode.
- 4. Hold your device up to the computer screen and scan the barcode.
- 5. Click Next.

6. Type the Google Authenticator code that appears on your mobile device into the **Setup Google Authenticator** screen on your computer and click **Verify**.

Prefer a video walkthrough?

• <u>View Video Overview: Set up Google Authenticator for MFA</u>



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Web authentication (FIDO2)

FIDO2 offers new methods to authenticate across various websites and devices. If you select **Security key** at sign in, MyWisconsin ID prompts you to register an authenticator via Web Authentication.

Authenticate using FIDO2

1. Using your browser, navigate to the MyWisconsin ID homepage, <u>https://apps.wisconsin.gov</u>

- 2. Enter your MyWisconsin ID (email address) and click Next.
- 3. Enter your MyWisconsin ID password and click Verify.
- 4. You will see a prompt on your device Set up security methods
- 6. Click **Setup** in the **Security Key**

7. Follow the on-screen prompts to register an authenticator via Web Authentication.