

# Renovo Video Scheduler 7.0

## A quick 'upgrade' guide for users of Renovo Video Scheduler 6.x and earlier versions

This guide is intended to help existing users of Renovo Video Scheduler software adjust quickly to the interface refresh changes that have been implemented in Renovo Video Scheduler release 7.0. This version has been updated to include web changes made through released build 7.0.1.41, dated 12/22/2015.

Although the look and feel are changed from Renovo Release 6.4, the functionality is still there (with many new enhancements added), and we think we've made the scheduling interfaces easier to use and navigate, easier on the eyes, and even more fully-featured and user-friendly.

### *Highlights of Video Scheduler 7.0 changes:*

- Drop-down menus and a rectangular, framed format make it easier to schedule using tablet and touch-screen devices, including phones.
- The interface has been refreshed with appearance and navigation features similar to those found in current office-related product suites.
- Color schemes are subdued and understated, with largely white backgrounds and gray shading for column headers and separators.
- Brightly colored buttons have replaced buttons that tended to blend into the background in previous Video Scheduler releases. The buttons have also largely replaced underlined text links that were not always easy to read or find in previous versions.
- Filtering is always available at and across the top of the page you are viewing. You do not need to click into a separate box or click out of the box to make filtering active, as in past versions.
- Terminology on many pages has been updated. For example, 'Bridge' replaces 'MCU', and 'Conference Now' replaces 'Ad Hoc' scheduling.
- The Calendar page (home page for most users) can be easily changed between four views: no need to navigate to your User Preferences or bring up Calendar View reporting to change your view.
- Calendar page filtering is dynamic, and begins as soon as you enter any text into the filter box.
- Conference status colors have been updated and grouped.
- 'MCU Reservation' and 'New Reservation' have been combined into one scheduling option for both MCU and endpoint-only (aka codec) conferences.

This document has screen shots on every page. Items with the most visible and structural changes are shown first (calendar and scheduling screens), while those with the fewest changes are shown later (admin and events menus). We hope that you will find this document useful, and that the changes we have made will help you to schedule video (and non-video) conferences.

Sincerely,

--The Renovo/GTL Team

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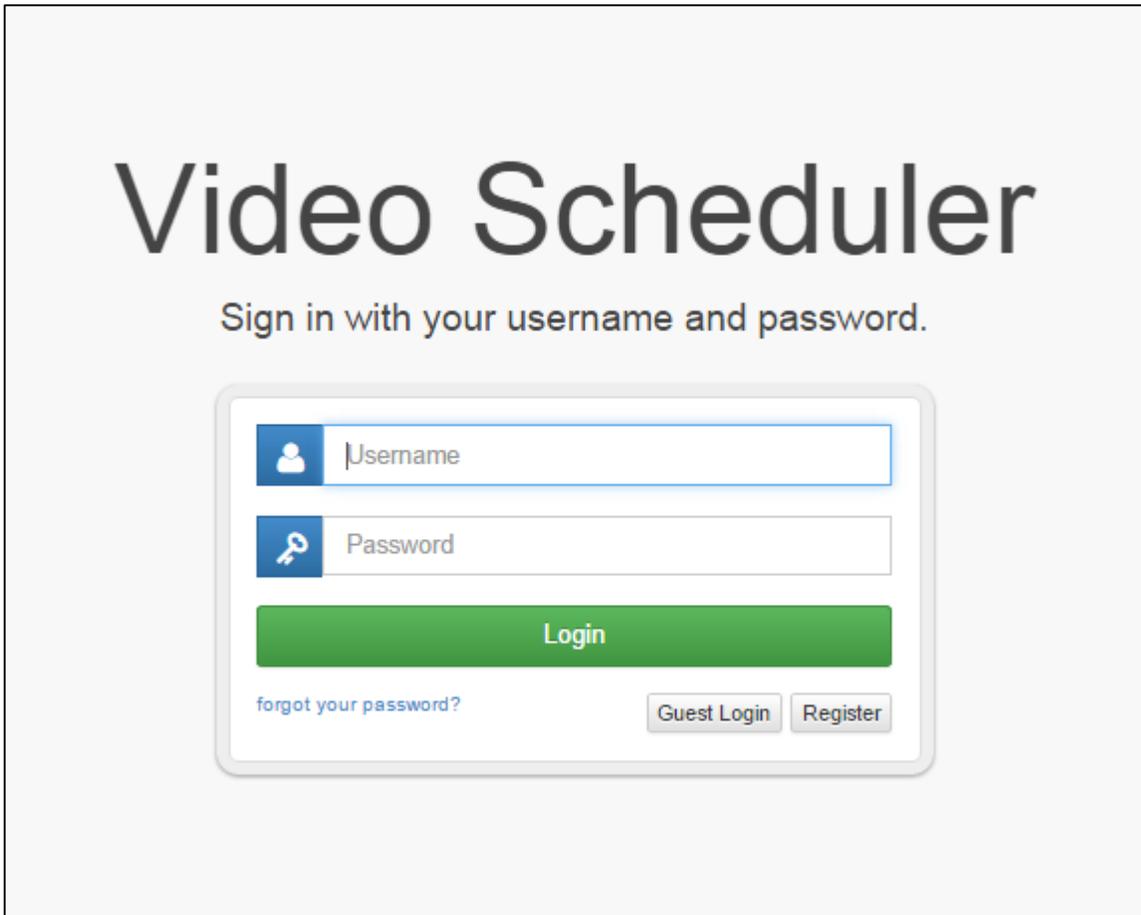


Figure 1 – Video Scheduler default login screen

Login process and options are the same. Login directs the user to the Calendar page, as before.

# Calendar

The screenshot shows the Calendar application interface. At the top, there is a navigation bar with 'YOUR LOGO HERE', 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. A 'Renovo' button is in the top right corner. Below the navigation bar, the word 'Calendar' is displayed in a large font, followed by the text 'Personalize your calendar view by going to Username > Preferences.' Below this, there are four calendar view options: 'Daily By Room', 'Daily By Conference', 'Weekly', and 'Monthly'. A date range 'Tue, Dec 1, 2015 - Fri, Jan 1, 2016' is shown, along with a 'Filter' dropdown and a 'print a report' button. A list of event status options is provided: Requested, Validated, Prestart, Running, Complete, Cancelled, Assigned, Conflict, Suspended, Error, and Missing. The main area is a calendar grid showing events for each day from Sunday to Saturday. Callouts with red arrows point to various elements: 1. 'Your logo here' points to the 'YOUR LOGO HERE' placeholder. 2. 'New Drop-Down Main Menu replaces left-side Menu' points to the top navigation bar. 3. 'Hover mouse over the 'Renovo\*\*' button to access' points to the 'Renovo' button, with a sub-list: User Preferences, User Profile, Change Password, and Log Out. 4. 'Renovo Video Scheduler version shown here' points to the text 'Video Scheduler | V 7.0.1.41' in the top right. 5. 'Change calendar type on the fly here' points to the 'Monthly' view option. A separate callout box on the left states 'Calendar Type display shown is Monthly' with an arrow pointing to the 'Monthly' view option.

Figure 2 – Calendar page menu and calendar option changes

The look of the Calendar page has changed substantially, and there are more available options for the user.

1. Logo placement on menu screen – give us your logo, it can be inserted here.
2. New Main Menu location – menu has been moved from a column on the left side of the screen, to a drop-down menu across the top bar.
3. If you hover your mouse over the 'Renovo' button upper right, the User Preferences options and Logout options appear. \*\*The 'Renovo' button is the logged in user 'Renovo'. This will be replaced with your user name. \*\*
4. The Renovo Software Video Scheduler version is displayed just below the 'Renovo' button, upper right.
5. Calendar View menu option has been removed because all calendars are available as clickable choices on the Calendar screen.

MORE CALENDAR PAGE HIGHLIGHTS ARE SHOWN ON THE NEXT PAGE:

## Calendar Page, version 7.0 – Part 2

The screenshot shows the 'Calendar' page with the following callouts:

- 6** Right/left arrows toggle calendar view forward or backward in increments depending on calendar type being viewed
- 7** Calendar button for date selection is moved here
- 8** Text filter box moved here
- 9** 'Clear filter' button only appears when any active filtering is in place
- 10** Click on filter icon for additional filtering options

The interface includes a navigation bar with 'Renovo' and 'Video Scheduler | V 7.0.1.41'. The main content area has tabs for 'Daily By Room', 'Daily By Conference', 'Weekly', and 'Monthly'. A date range selector shows 'Tue, Dec 1, 2015 - Fri, Jan 1, 2016'. A filter box contains '(45 of 57)' and a 'Filter' button. A status bar includes checkboxes for 'Requested', 'Validated', 'Prestart', 'Running', 'Complete', 'Cancelled', 'Assigned', 'Conflict', 'Suspended', 'Error', and 'Missing'. The calendar grid displays various events such as 'Test Vidyo dial out', 'Discuss Qumu-Renovo partnership', and 'Test Conference now'.

**Figure 3 – Calendar view and filter option changes**

Date Selection, Conference Search Filtering, and Conference Status filtering is dynamic, and is displayed at the top of the calendar list.

- Calendar date searches are similar to previous versions, but the icons and selectors have been moved. The arrows are closer together than on the previous Calendar page for easier toggling of calendar dates.
- The Calendar icon for monthly date selection (along with a calendar month drop-down and calendar year drop-down selector) is placed closer to the right-left arrow selectors, and the date range of the selected calendar is more clearly visible (for example, a 'Daily by Room' screen shot is shown here).

This close-up shows the 'Daily By Room' view with the date selector set to 'Tuesday, December 29, 2015'. The filter box shows '(13 of 13)' and a 'Filter' button. The status bar includes checkboxes for 'Requested', 'Validated', 'Prestart', 'Running', 'Complete', 'Cancelled', 'Assigned', 'Conflict', 'Suspended', 'Error', and 'Missing'.

**Figure 4**

- The text search filter box is placed at the top of the calendar view, instead of within a separate box.
- The 'Clear filter' button helps to remind you if any conference filtering is in place. The button **only appears** if conference filtering is active.
- The 'Additional Filter Options' button allows you to choose additional Filter options and Sorting options. As before, filtering options may be set in your user Preferences (located by clicking on 'Renovo' button (3, above)). Additional Filter Options allows you to change your filtering preferences during this session, without having to go back to your User Preferences menu selections and saving them there.

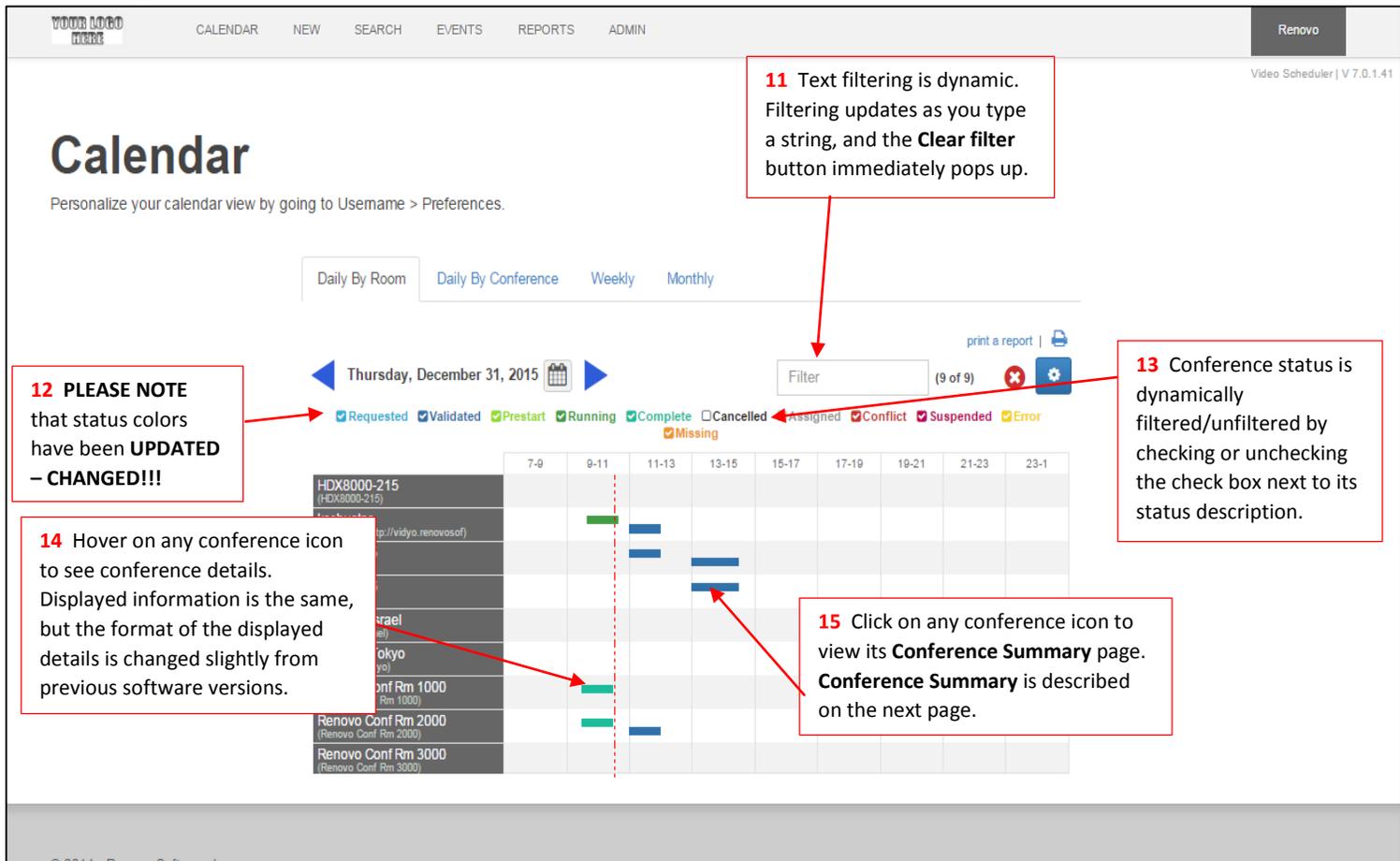


Figure 5 – Calendar view color changes, dynamic filtering, Conference information and summary

Filters are all located at the top of the calendar, and no longer placed into a separate box on the side of the page. Filtering is dynamic. \*\*\*\*Conference color indicators have **changed**, and some information displayed is shown in a different format than in past software versions.

\*\*\*\*We know that change is sometimes difficult, but we hope you'll like the new color scheme anyway 😊

11. As soon as you type any characters into the conference filter window, filtering will begin. You don't need to press the 'filter' button as in past software versions.
12. Status colors have been updated. Prestart, Running, Validated, Requested, and Complete are grouped into shades of blues and greens. Cancelled is black. Error remains Yellow. Conflict, Suspended, and Missing Endpoints statuses are grouped into shades of purple, red, and orange.
13. Conference status filtering is dynamic. When you check or uncheck any status box, filtering/un-filtering occurs.
14. As in previous versions, when you hover on a conference icon, you will see the conference details. The presentation of the text is different, but hopefully easier to read because fonts and shades have been introduced to separate some of the data elements.
15. As in previous versions, when you click on a conference icon, you will be placed onto the Conference Summary page for the conference. Conference Summary is described below.

# Conference Summary

The screenshot shows the 'Full Scheduler' interface for a conference summary. At the top, there is a navigation bar with 'GTL' logo and menu items: CALENDAR, NEW, SEARCH, EVENTS, REPORTS, ADMIN. The main header reads 'Full Scheduler' with the subtitle 'Schedule multipoint conferences with additional options.' Below this, the page title is 'Conference Summary (Reservation #26053)'. A row of buttons includes 'Validate', 'Load Reservation', and 'History'. The main content area shows conference details for 'Conf: 295931 COMPLETED - MCU:SENT 12/29/2015 13:50' with a 'Cancel' button. A table lists conference details with columns for 'VALIDATED' and 'ORIGINATOR'. Below the table are buttons for 'Set Origination', 'Detail', 'Remove', 'Select Rooms', and 'Bridge Setup'. Annotations with numbered boxes point to these elements: 1. Buttons at the top; 2. Reformatted detail text; 3. Buttons replacing underlined text; 4. 'MCU' replaced by 'Bridge'.

1 Buttons replace the icons at the top of the page.

2 Conference detail text has been reformatted to make it a little easier to separate the information into its component parts.

3 Buttons replace the underlined, highlighted text in the conference details.

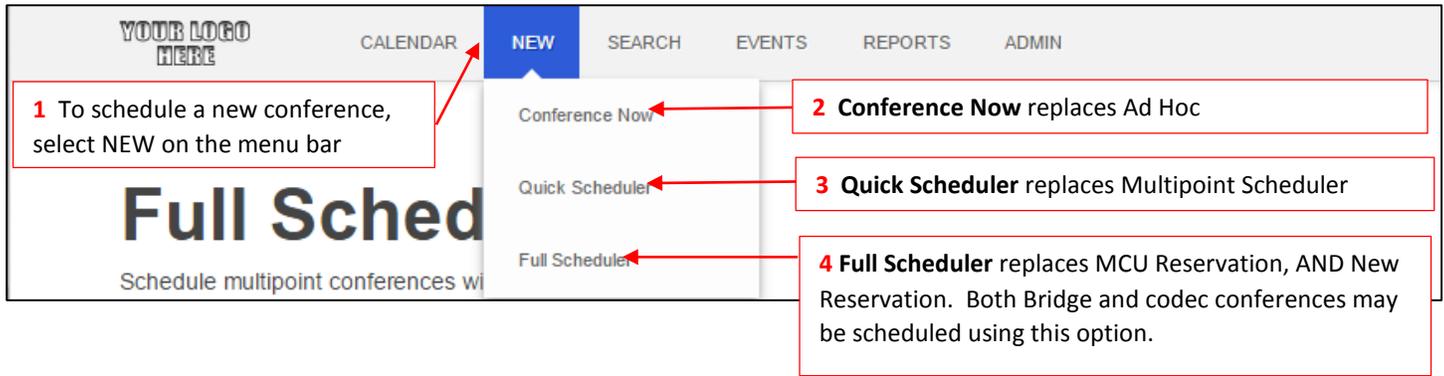
4 In many places, "MCU" has been replaced by "Bridge"

Figure 6 – Conference Summary page

The Conference Summary page is a good example of how buttons have largely replaced icons and clickable underlined/bolded/colored words. This is intended to improve efficiency of navigation on the pages.

1. Buttons have replaced the icons that were used in previous software versions. The icons were OK for people who were used to them, but they were sometimes inscrutable to others.
2. Detail text is reformatted, colored and boded, to make it easier to read and absorb and hopefully a little easier on the eyes.
3. Buttons have replaced underlined or bolded text in the conference detail area. They are easier to see and to click on, than the text fields they replaced.
4. 'Bridge' is the replacement term, where possible, for 'MCU'.

## Conference Scheduling Options



**Figure 7 – New Conference menu selections**

All new conferences can be scheduled via the NEW option on the drop-down menu. All of the scheduling methods have been renamed. The functionality of the various scheduling options remains, but you will find the look and feel of the schedulers to be a little different.

1. **Conference Now** replaces the previous 'Ad Hoc' scheduling method.
2. **Quick Scheduler** replaces the previous 'Multipoint' scheduling method.
3. **Full Scheduler** replaces both 'MCU Reservation', and 'New Reservation'. You can schedule Bridge (MCU) conferences, codec conferences, and 'No Transmit' (non-video) conferences using the same **Full Scheduler** scheduling option.

YOUR LOGO  
HERE
CALENDAR   NEW   SEARCH   EVENTS   REPORTS   ADMIN

# Conference Now

Start a conference immediately. Conference information will still be stored for reports.

### BASIC INFORMATION

**Title**

**Duration**  
 minutes    Open-ended

**Account**

**Bridge**

**Bridge Template**

### SELECT ROOMS

Select All Visible Select None
 Favorites Only   Clear Filter    Search Rooms

Displayed ID	Name	In Use	Room Group(s)	Action
	Victrack SIP Room1		All Rooms,Off-Network Group	<a href="#">info</a>
	Victrack SIP Room2		All Rooms,Off-Network Group	<a href="#">info</a>
Codian,Test Room2	Codian, Test Room2		All Rooms,Off-Network Group	<a href="#">info</a>
dkroells:http://renovo.sandbo...	dkroells_		All Rooms,Off-Network Group	<a href="#">info</a>
eanderson:http://vidyo.renov...	eanderson		All Rooms,Off-Network Group	<a href="#">info</a>
ejarosek:http://renovo.sandbo...	ejarosek		All Rooms,Off-Network Group	<a href="#">info</a>
LifeSizeRoom	LifeSize		All Rooms,Test Access	<a href="#">info</a>
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms,Off-Network Group	<a href="#">info</a>
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms,Off-Network Group	<a href="#">info</a>
Polycom40	Polycom40		All Rooms,Off-Network Group...	<a href="#">info</a>
Polycom 5	Polycom 5		All Rooms,Off-Network Group...	<a href="#">info</a>

Page 1 of 1   Displaying rooms 1 - 15 of 15   Add Selected Rooms

#### Selected Rooms

Select All Visible Select None
[Remove Selected Rooms](#)

Displayed ID	Name

Start

**Step 1** – Enter a conference **Title**, and choose a **Duration**.

**Step 2** – Choose a bridge for the conference, unless it is codec-only. Choosing a Bridge displays the **Bridge Templates** drop-down for that bridge. Choose a Bridge Template from the list.

**Step 3** – Select the conference rooms for your conference, by moving them from the **SELECT ROOMS** window to the **Selected Rooms** window.

**Step 4** – Select the **Start** button to start your conference.

Figure 8 – Conference Now screen (formerly Ad Hoc Conference)

## Quick Scheduler

There are a lot of steps in Figure 9, but it is very similar to the current Multipoint Scheduler methodology.

The screenshot shows the 'Quick Scheduler' interface with the following steps:

- Step 1 – Enter the conference Title**: Points to the 'Title' input field containing 'This is the Title of the Conference'.
- Step 2 – Select a Bridge, and a Template**: Points to the 'Bridge' dropdown menu (selected 'Polycom RMX Bridge - R') and the 'Template' dropdown menu (selected 'Default').
- Step 3 – Add Conference times, and choose a date for the conference. If a single conference date, select Add Dates button. If recurring, select Add Recurrence to generate**: Points to the 'Start' (11:14), 'End' (11:29), and 'Date(s)' (01/04/2016) fields, and the 'Add Dates' and 'Add Recurrence' buttons.
- Step 4 – choose conference parameters, if desired.**: Points to the 'Add Dates' and 'Add Recurrence' buttons.
- Step 5 – Click Add Rooms to select rooms for your conference. Select your rooms, close the room selector pop-up window, and they will appear in this window as selected rooms.**: Points to the 'Add Rooms' button in the 'Available Rooms' pop-up window.
- Step 6 – Add additional email recipients if desired by moving them from the upper to the lower window.**: Points to the 'Available Contacts' list and the 'Recipients' list.
- Step 7 – Use Submit button to book the conference. Click Confirm button on pop-up to validate.**: Points to the 'Submit' button at the bottom right.

Additional interface elements include a 'Help' button, a 'Suggest' button, a 'Conference Dates' table with columns for Date and Status, and a 'Conference Parameters' section with checkboxes for 'Allow Streaming', 'Record Reservation', and 'Use Existing Meeting Room'.

Figure 9 – Quick Scheduler screen (formerly Multipoint Scheduler)

The Quick Scheduler (Multipoint in previous versions) scheduling method has not substantially changed, but the presentation, buttons, and layout have changed in a way consistent with the new 7.0 interface design.

## Full Scheduler

When you select **NEW** on the drop-down menu and choose **Full Scheduler**, you are taken to the scheduling option that replaces both the MCU Reservation, and New Reservation schedulers in previous software versions. The scheduling pages contain the same content as previous versions, but the interface and some details have changed. All of the scheduling pages are presented below, in order, with options shown for Bridge (MCU) and codec (end point only) conference scheduling.

### Full Scheduler - General Information.

The screenshot shows the 'Full Scheduler' interface with the following steps overlaid:

- Step 1 – Enter Title**: Points to the 'Title' input field containing 'Test Full Scheduler Conference'.
- Step 2 – choose a Requested By user from drop-down if you are creating this Reservation for another user.**: Points to the 'Requested By' dropdown menu showing 'Olson, Jim'.
- Step 3 – Choose a Reservation Type (options Bridge, Endpoint or No Transmit). See details below.**: Points to the 'Reservation Type' dropdown menu showing 'Bridge'.
- Step 4 – enter information for any Additional Information fields (custom fields, varies by customer) as needed.**: Points to the 'Description' and 'Conference Notes' text areas.
- Step 5 – If you use Events Scheduling, click on the Make this conference an Event check box. A pop-up window will allow you to select Event options. Options in pop-up are the same as in previous versions.**: Points to the 'Make this conference an Event' checkbox.
- Step 6 – select Next button at top or bottom of the page, to continue to the next page.**: Points to the 'Next' buttons at the top and bottom of the form.

Figure 10 – Full Scheduler (formerly MCU Reservation and New Reservation) General Information page

#### Step 3 details:

Reservation type **Bridge** is the default displayed reservation type, and is used for any bridge (MCU) conference. For Non-MCU (**codec** or **No Transmit**) conferences, you will need to select a **Reservation Type** option from the drop-down list. Your drop-down list will vary depending on what conference types are assigned to your User. Possible values are:

- Bridge
- Endpoint\*\*
- No Transmit\*\*

\*\*If you choose one of these options, then you will not see the **Bridge Setup** page as you create the conference instances, because a bridge is not being chosen for this reservation. This is how the **New Reservation** option was replaced.

## Full Scheduler - Add Date(s)

Use this page to add conference dates and times. You will find that all of the previous date and time selection functionality is available, but the presentation has been reformatted.

The screenshot shows the 'Full Scheduler' interface with the 'Add Date(s)' section. The interface includes a navigation bar with 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. The main heading is 'Full Scheduler' with the subtitle 'Schedule a multipoint conference with additional options.' Below this is the 'Add Date(s)' section, which contains a 'Back' button, a 'Next' button, and a 'Finish' button. The 'Start Date(s)' field is set to '01/04/2016'. The 'Pretest' field is set to '5' minutes. The 'Start' time is '10:00' and the 'End' time is '11:00'. The 'Duration' is '01:00'. There is an 'add date' button. Below this is a 'RECCURENCE' section with a dropdown arrow. Underneath is an 'ADDITIONAL OPTIONS' section with a dropdown arrow. A table lists the following data:

Conference	Pretest	Start Date	End Date	Title	Status
<input checked="" type="checkbox"/>	5	01/08/2016 10:00	01/08/2016 11:00	Test Full Scheduler Reservation	Incomplete
<input checked="" type="checkbox"/>	5	01/15/2016 10:00	01/15/2016 11:00	Test Full Scheduler Reservation	Incomplete

Below the table are 'update date/time' and 'delete' buttons. At the bottom are 'Back', 'Next', and 'Finish' buttons. Red callout boxes provide the following instructions:

- For a single conference time & date, first choose the times and date. Then, press the **add date** button to add the conference date to your list. Selected conference instances appear below. You can also click the **calendar icon**, multi-select dates and add all using the **add date** button.
- For reoccurring conference dates, click anywhere on the **RECCURENCE** bar to access the **RECCURENCE** scheduling window (see **Figure 12** below). When you have selected your recurrence pattern, select the **generate** button to create recurring conference dates.
- Plus button selects all conferences in the list. Minus button deselects all conferences in the list. Use these buttons when editing or deleting individual or all conferences.
- After selecting your dates, press the **Next** button.

Figure 11 – Full Scheduler Add Date(s) window

Recurrances are formatted in a slightly different way than in previous software versions.

The screenshot shows the 'RECCURENCE' window. It includes the following options:

- End After**: 2 occurrences.
- End By**: A calendar icon.
- Recurrence Pattern**: Radio buttons for **Daily**, **Weekly** (selected), and **Monthly**.
- Recur every**: 1 week(s) on.
- Days of the Week**: Checkboxes for **Sunday**, **Monday**, **Tuesday**, **Wednesday**, **Thursday**, **Friday** (checked), and **Saturday**.
- generate** button.

A red callout box provides the following instruction:

To add recurring dates: Choose the date pattern for your recurring meeting, then select the **generate** button to generate the dates (and times, selected in the time selector in **Figure 11**). Generated instances are added to the conference date list as shown in **Figure 11**.

Figure 12 – Recurrence generation in Add Dates window

**Add Date(s)** page changes of note:

- Start and end times are presented in 30-minute increments in the **Start** and **End** times drop-down lists.

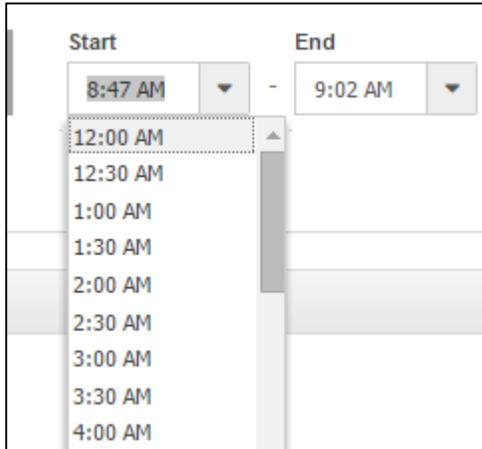


Figure 13 – Start Time (and End time) drop-down selections in 30-minute increments

- Duration times are presented in 15-minute increments in the **Duration** time drop-down list.

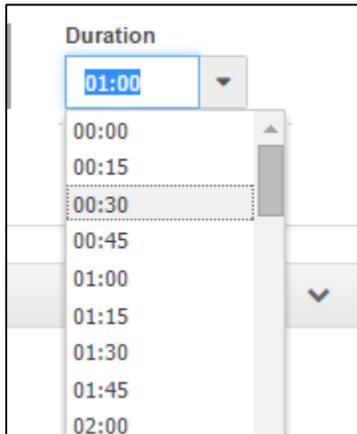


Figure 14 – Duration time drop-down selections are in 15-minute increments.

- Start, end, or duration times that do not fit the presented drop-down pattern may be manually edited in the appropriate window (for example, Start time has been changed, and End time is being edited, in Figure 15 below).



Figure 15 – And of the time selections may be edited by the user, to the minute level

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

**Full Scheduler**  
Schedule multipoint conferences with additional options.

**Add Rooms**

Buttons: Back, Next, Finish

Callout 1: Remember that rooms can be moved to **Selected Rooms** using any standard windows method. Highlight room or rooms with click, shift-click, ctrl-click, then double-click, or use **Add Selected Rooms** button. Or, filter the list down to what you want, click on **Select All Visible**, then **Add Selected Rooms**.

Displayed ID	Name	In Use	Room Group(s)	Action
Codian, Test Room2	Codian, Test Room2		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
eanderson:http://vidyo.renov...	eanderson		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
ejarosek:http://renovo.sandb...	ejarosek		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
Polycom40	Polycom40		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
Polycom QDX	Polycom QDX		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
skachroo:http://vidyo.renovos...	skachroo		All Rooms, Off-Network Group...	<a href="#">info</a> <a href="#">edit</a>
	Victrack SIP Room1		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
	Victrack SIP Room2		All Rooms, Off-Network Group	<a href="#">info</a> <a href="#">edit</a>
Polycom 8	Polycom 8		All Rooms, TMS Rooms	<a href="#">info</a>

Callout 2: See **In Use** scheduling rules changes in notes below Figure 16.

Callout 3: Click on the **edit** link next to any Off-Network room to jump to the **Off-Network Rooms** editor (Figure 29) to make on-the-fly changes to an Off-Network Room

Callout 4: The first room you click on or select defaults to the **Origination Room**. If you are unsure which was first selected or you need to change room, click on the **Origination Room** check box for the desired room.

Callout 5: When you have selected all the rooms for your conferences, choose **Next**.

Buttons: Back, Next, Finish

Figure 16 – Full Scheduler - Add Rooms page

**\*\*Change for Add Rooms page:**

In previous software releases, when the **in use** indicator appeared next to a room on the room selection list, the user could click on the **in use** icon to view the conflict, but the room could still be selected for the new reservation – even though the Renovo software would certainly return a **Conflict** status when the reservation was booked (**Validated**). In Release 7.0, the user will still be allowed to view the **in use** conflict information, but will NOT be allowed to select the room for the new conference until the conflict is resolved in the Renovo scheduling system. A new, **requested** indicator will appear in the In Use column if you use Room Approvals, and a room has been Requested for Approval. Behavior is similar to the **in use** indicator: click the **requested** indicator to see the Requested conflict information. You will not be able to select the **requested** room for a new conference until the conflict is resolved in the Renovo scheduling system.

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

The screenshot shows the 'Full Scheduler' interface for 'Bridge Setup'. At the top, the title 'Full Scheduler' is displayed in a large font, with the subtitle 'Schedule multipoint conferences with additional options.' Below this, the 'Bridge Setup' section is visible, featuring a 'Back' button and a 'Finish' button. A large, prominent box at the top of the option lists displays 'Cisco TMS'. Below this, there are three dropdown menus: 'Bridge Template' (set to 'Default'), 'Switch to Bridge' (set to 'Codian'), and 'Cascade using' (set to 'Codian'). To the right of these dropdowns are buttons for 'Move', 'Suggest', and 'Cascade'. Further down, there are two expandable sections: 'BRIDGE CAPACITY' and 'GENERAL CONFERENCE SETUP', both with callouts pointing to 'See Figure 18 below for details' and 'See Figure 19 below for details' respectively. The 'PARTICIPANTS' section is expanded, showing a list of rooms. The first room is 'Polycom40 - Polycom40' with a 'Connection' dropdown and a 'Room Standby' dropdown. The second room is 'Codian, Test Room2 - Codian, Test Room2' with a 'Room Dial Out' dropdown. Each room name has an 'Advanced Settings' button next to it. At the bottom, there is a 'Back' button and a 'Finish' button. A callout points to the 'Finish' button with the text 'Select Finish when you are satisfied with the selections on this page.'

Terminology change – **Bridge** replaces **MCU** wherever possible.

The selected Bridge (MCU) is presented in a large, hard-to-miss window at the top of the option lists. It is easier to identify than in previous software versions.

See **Figure 18** below for details

See **Figure 19** below for details

**Advanced Settings** room parameter buttons are added. In previous versions, a link only showed up if the user hovered a mouse over the room name. See **Figure 20** for details.

Select **Finish** when you are satisfied with the selections on this page.

Figure 17 – Full Scheduler – Bridge Setup page

BRIDGE CAPACITY information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the BRIDGE CAPACITY bar.

BRIDGE CAPACITY					
Service Type	Name	Available	Used	Required	Total
IP	TMS Limit	100%	0%	0%	0%
IP	Account Limit	100%	0%	20%	20%

update

Figure 18 – Full Scheduler – Bridge Setup page – Bridge Capacity information display

GENERAL CONFERENCE SETUP information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the GENERAL CONFERENCE SETUP bar. The information displayed in this window varies depending on the Bridge that is selected for the conference.

GENERAL CONFERENCE SETUP

---

General

Conference Type: Automatic Call Launch

Picture Mode: Continuous Presence

Encrypted: No

Data Conference: No

External Conference

Show Extend Option: No

Password:

Billing Code:

ISDN Restrict

User Message Text:

ISDN Bandwidth: 6b/384kbps

IP Bandwidth: 768

Recording: None

Figure 19 – Full Scheduler – Bridge Setup page – General Conference Setup option selection window (Cisco TMS example)

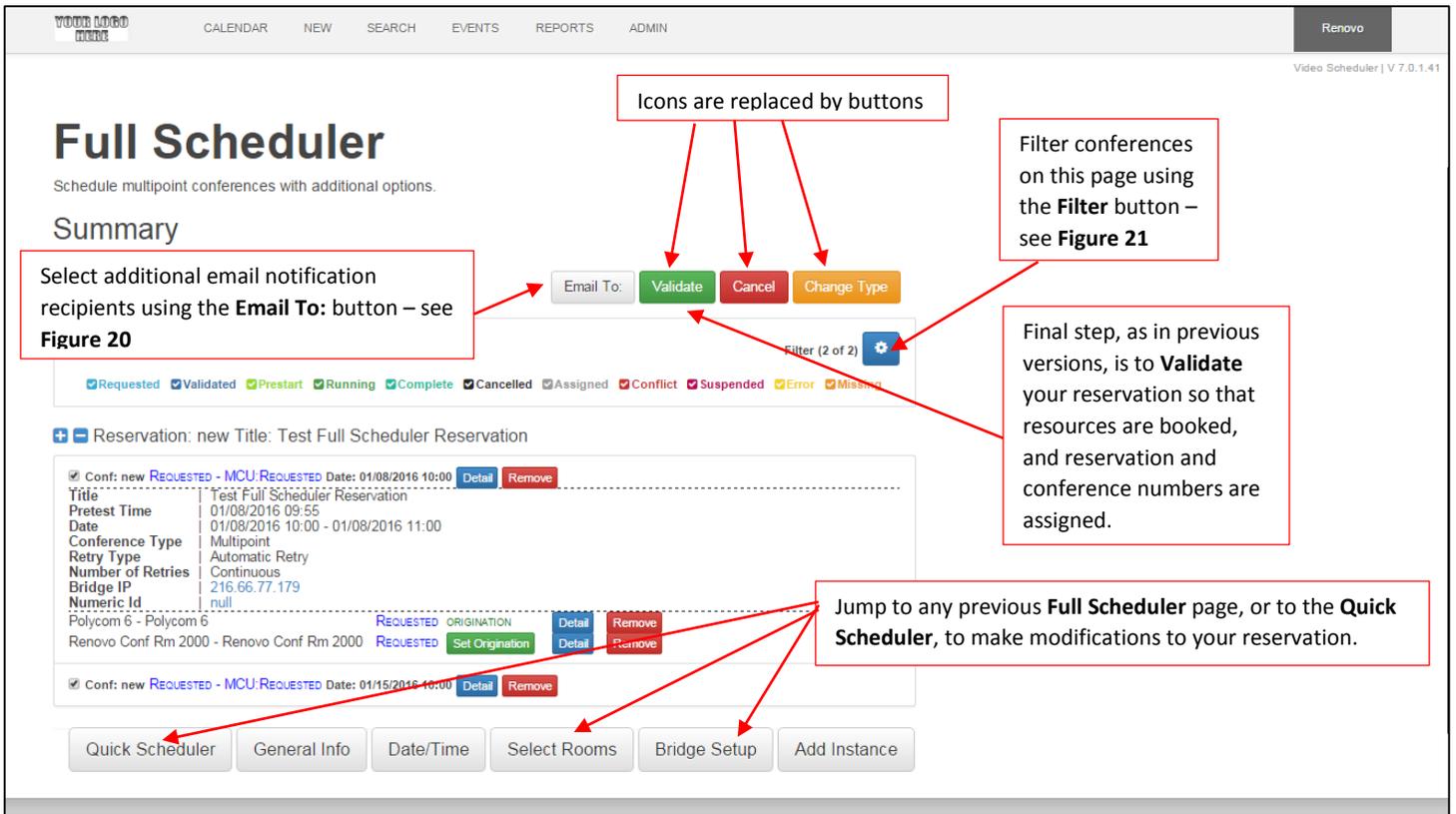


Figure 20 – Full Scheduler – Summary page

Select the **Email To:** button to select additional email recipients from your Email Contacts list, to receive reservation and conference notification emails.

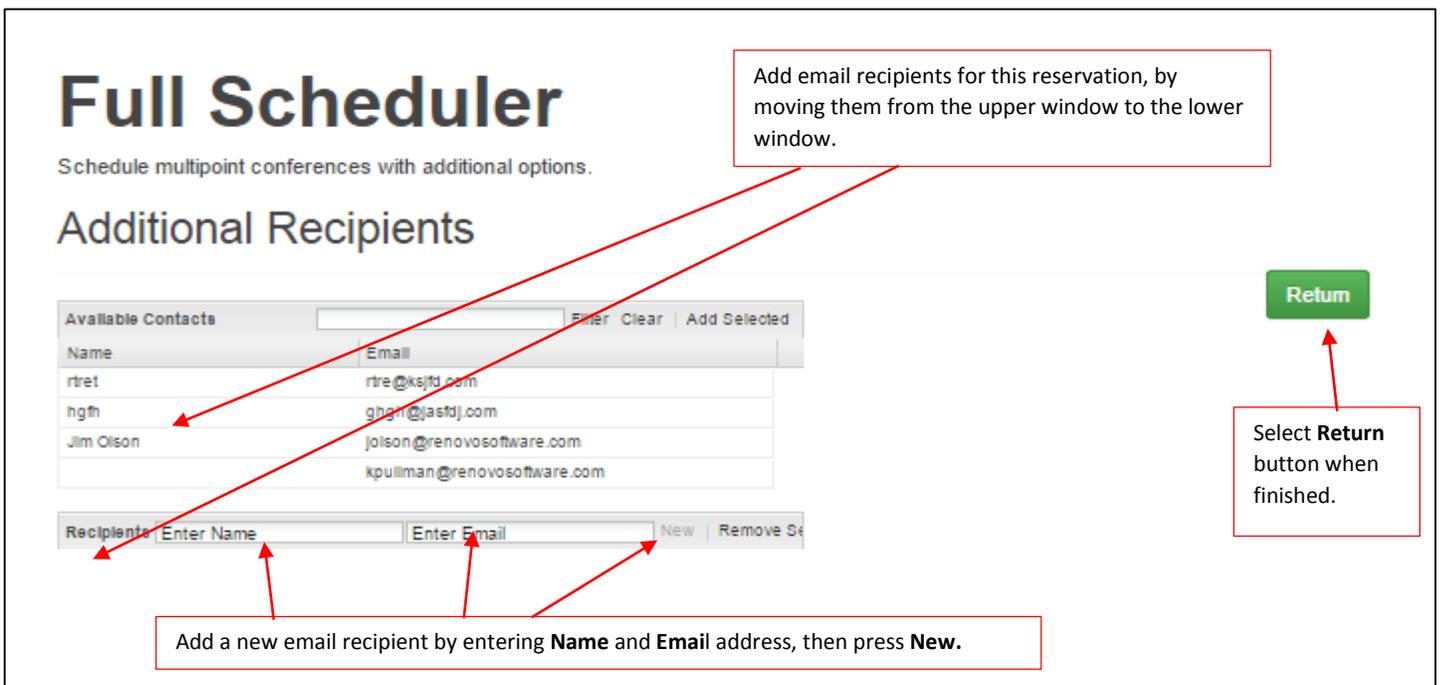


Figure 21 – Full Scheduler – Summary page – Add Email recipients

Use the **Filter** button (shown in **Figure 20** above) to filter conferences on the **Summary** page.

Filter (2 of 2) [Settings]

Filter window for text (room name, room ID)

Filter drop-down for day of week, or day pattern

Future Only check-box to filter past conferences

Default button to show your user-configured base filter

Show all button to remove all filters

Use **Apply** button to activate the new filter.

Figure 22 – Full Scheduler – Summary page – Filtering conferences in the reservation

Use the **Detail** button (shown in **Figure 20** above) to display details for the corresponding conference or room.

☑ Conf: new	REQUESTED - MCU:REQUESTED	Date: 2015/05/23 10:00 AM	Detail	Remove
Title   Test Full Scheduler				
Date   2015/05/23 10:00 AM - 2015/05/23 11:05 AM				
Conference Type   Multipoint				
Retry Type   Manual Retry				
Codian, Test Room2 - Codian, Test Room2	REQUESTED	Set Origination	Detail	Remove
Polycom40 - Polycom40	REQUESTED	ORIGINATION	Detail	Remove
☑ Conf: new	REQUESTED - MCU:REQUESTED	Date: 2015/05/24 10:00 AM	Detail	Remove

Set Origination has been changed from text to a button. Individual conference origination rooms may be changed here.

Remove has been changed from text to a button. Individual conferences, or rooms within a conference, can be removed here.

Figure 23 – Full Scheduler – Summary page – Conference Origination and Detail

# SEARCH

Choose **SEARCH** from the drop-down menu list to access the **Search** screen to search for reservations and conferences.

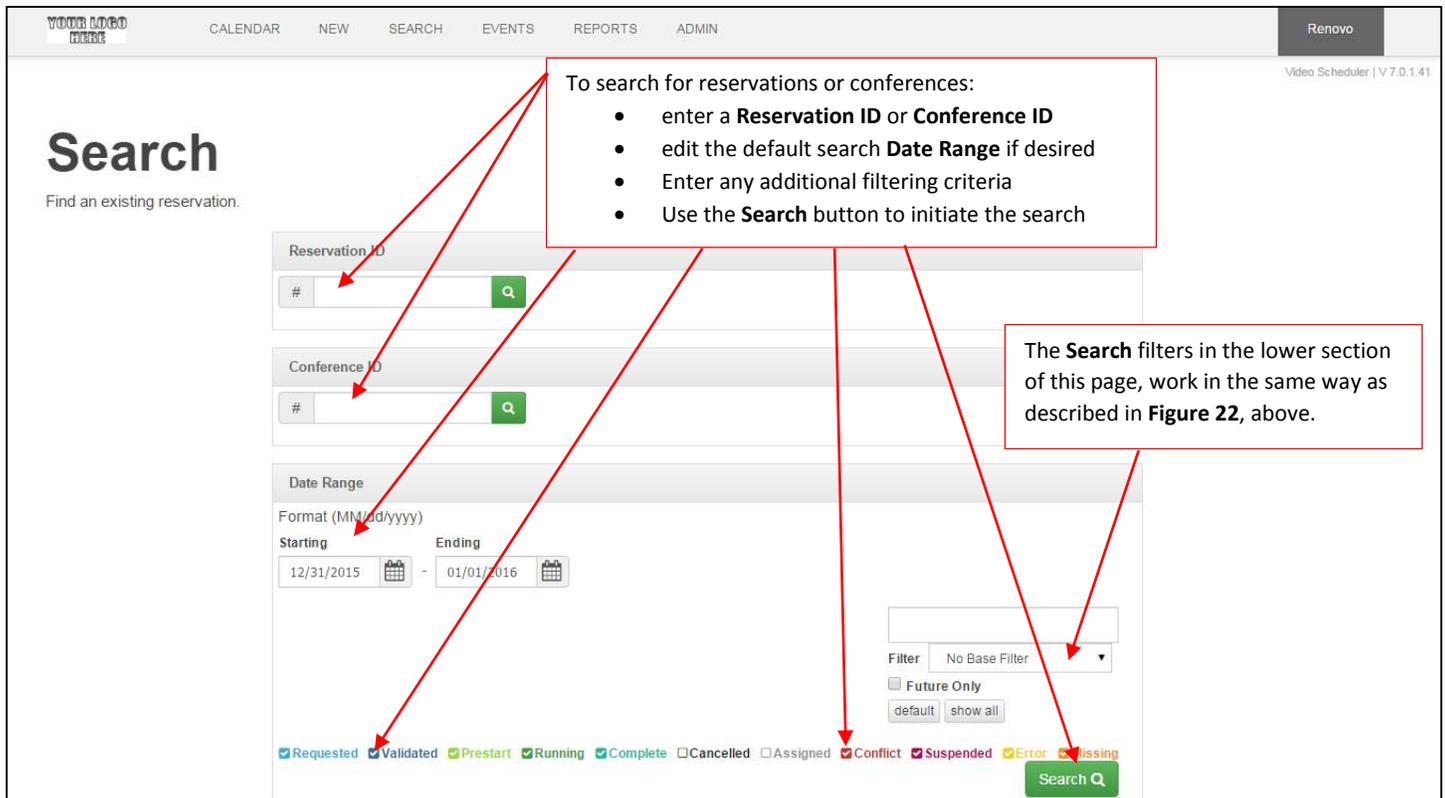


Figure 24 – Search page

After you select the **Search** button, results are displayed below the filter options on the page.

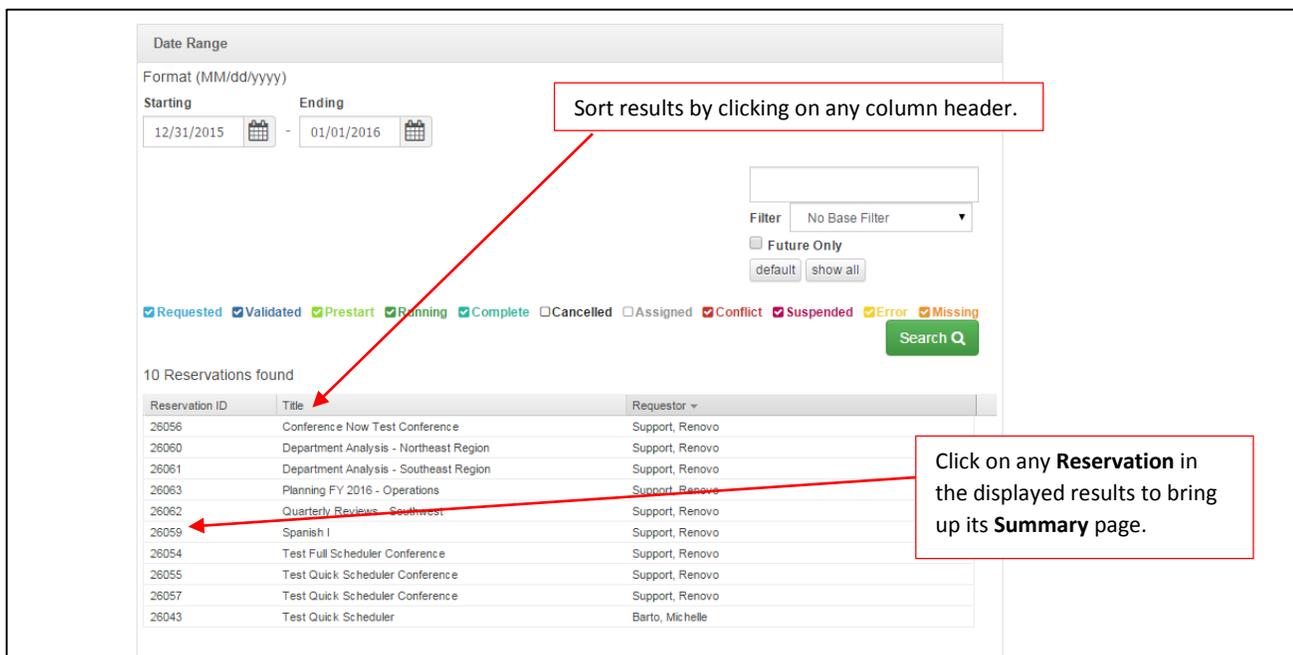


Figure 24 – Search results displayed at bottom of Search page

## REPORTS

Select **REPORTS** from the drop-down menu to access the Reports list.

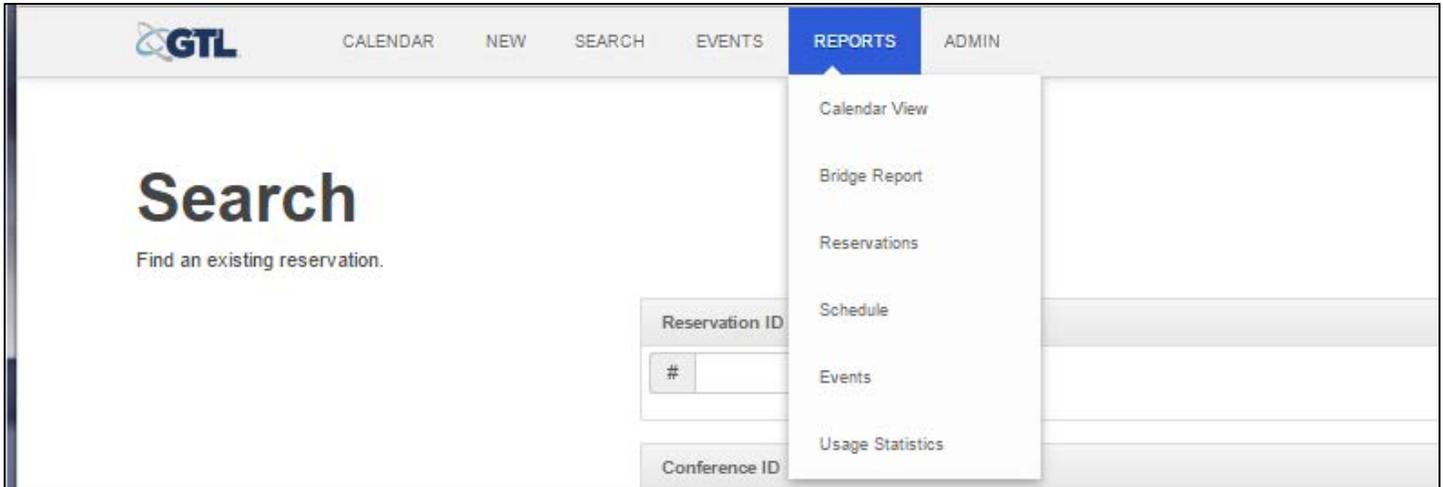


Figure 25 – REPORTS menu drop-down list

Report content has not changed, but the selection window have been reformatted. **Figure 26** below is provided as a sample, to show the new report creation window format.

The report creation screen for **Usage Statistics** is an example of the new report selection screen layout in Renovo Video Scheduler 7.0.

**Usage Statistics Report**  
Create a report on usage statistics.

**Report Type / Format**  
Report Type: Conference Usage Statistics  
Output Format: PDF

**Date Range**  
Semester: [Dropdown]  
Date Range: 2015/05/19 - 2015/05/19

**Room Selection**  
Entire Network  
Room Group

Available Room Groups	Selected Room Groups
Select All Visible   Select None   Filter   Clear	Select All Visible   Select None
Name	Name
add new offtgroup	
All Rooms	
Off-Network Group	
Test Access	
TMS Rooms	

[Add Selected] [Remove Selected]

**Room Selection**  
Available Rooms

Available Rooms	Selected Rooms
Select All Visible   Select None   Filter   Clear	Select All Visible   Select None
Name	Name
abamboc01 - abamboc01http://vidyo.renovosof	
abarrett - abarretthttp://vidyo.renovosof	
AddaRoom - AddaRoomhttp://renovo.sandbox.v	
admin - adminhttp://vidyo.renovosofwar	
akeynan - akeynanhttp://renovo.sandbox.vl	
anant1 - anant1http://renovo.sandbox.vid	
asdf_273988 - asdf_273988http://renovo.sandbo	
asdf_273991 - asdf_273991http://renovo.sandbo	

[Add Selected] [Remove Selected]

**Create Report**

**Callout Boxes:**

- Select the Usage Statistics report type here
- Output format selector has been moved from the bottom to the top of the screen to make it easier to select.
- The rest of the selection options are the same as in previous versions, but they have been reformatted for easier recognition and separation date ranges and filter choices.
- When you are satisfied with your selected Report options, use the **Create Report** button to generate the report.

Figure 26 – REPORTS generation screen – Usage Statistics Report sample

## ADMIN

Select **ADMIN** from the drop-down menu to access the Admin functions list. The menu will vary based on available options and privileges for the user.

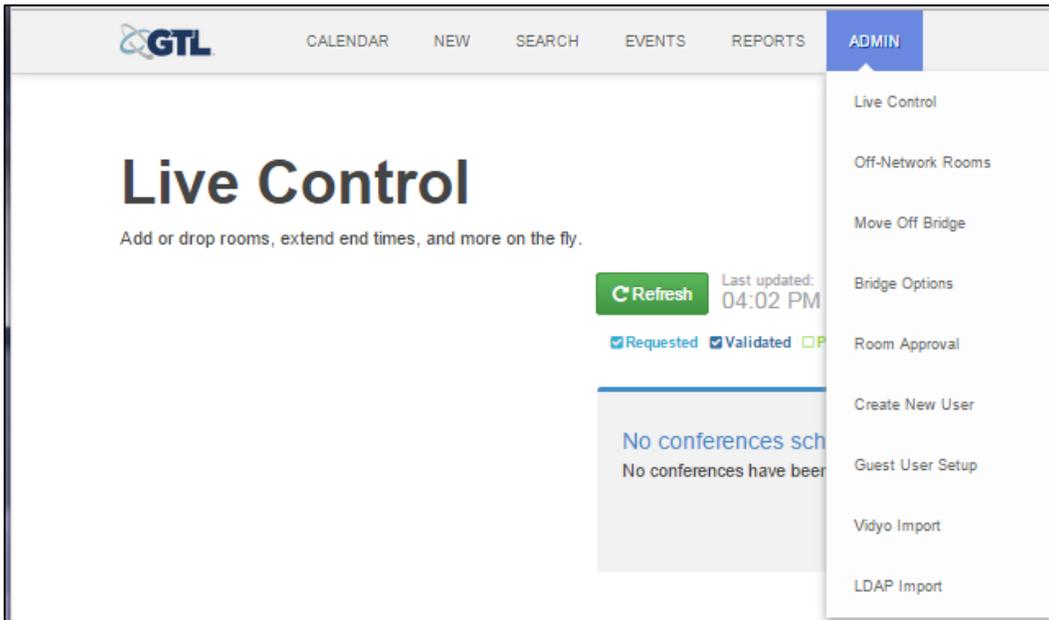


Figure 27 – ADMIN menu drop-down options

Admin menu changes:

1. **Live Control** replaces **Maintenance** from previous versions.
2. **Move Off Bridge** replaces **Move Off Of MCU** from previous versions.

### ADMIN menu -- Live Control

Live Control replaces Conference Maintenance from earlier versions of Video Scheduler. All previous functions are supported, but the presentation has been reformatted.

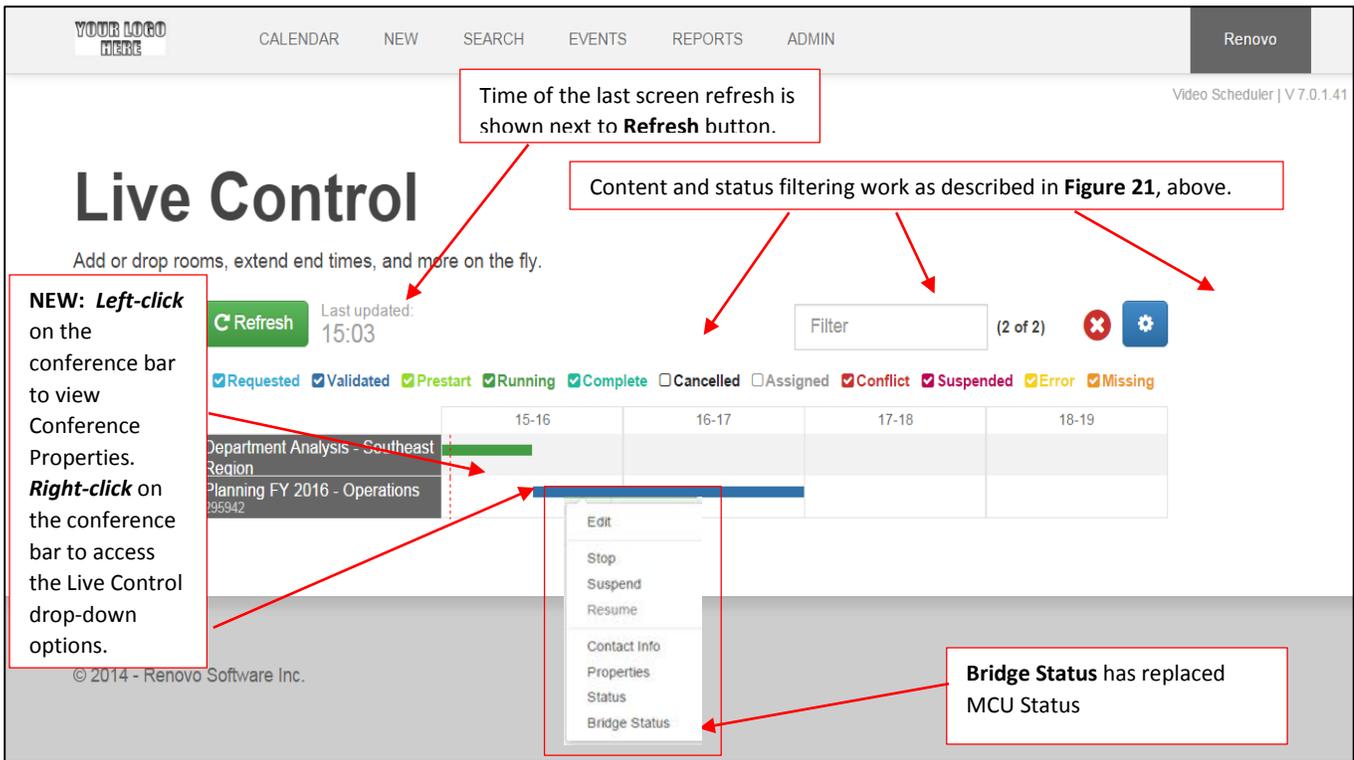


Figure 28 – Admin -- Live Control screen

ADMIN menu -- Live Control – Edit

Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

# Live Control

Add or drop rooms, extend end times, and more on the fly.

### Adjust End Time

Start Date: 06/03/2015    End Date: 06/03/2015

Start Time: 07:48 AM    End Time: 8:03 AM

Duration: 00:15

### Add / Drop Rooms

Add to MCU: RMX MCU - Renovo

Available Rooms:

- Codian - Ted's Room
- dkroells
- jols on
- Lifesize - Renovo
- Renovo - Codian
- Renovo Conf Rm 1
- Renovo Conf Room 2

Selected Rooms: HDX8000-208, HDX8000-215, HDX8000-221

CONFERENCE NETWORK PARAMETERS

As in previous versions, you may change the conference **End Time** by editing either the **End Time** or **Duration** values, then use the **Apply** button to update the conference.

As in previous versions, you may **Add/Drop Rooms** by moving them from **Available Rooms** to **Selected Rooms**, and vice versa. Move one room at a time – then use the **Apply** button to update the conference.

Move rooms between **Available Rooms** and **Selected Rooms** using the right arrow or left arrow buttons.

Figure 29 – Admin -- Live Control – Edit

Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

# Conference Status

Status of a running MCU conference

Jump directly to the conference's **Live Control – Edit** page to add or drop end points, extend or shorten conference time.

## For Conference #295966 - Test Conference Room 1

Conference End Time and Remaining Time are dynamically displayed and updated. As conference end time nears, **Remaining:** changes colors green-red.

Last updated: 14:30      Conference End Time: 15:00      Remaining: 27:57

Connection status of end points is updated with the Refresh button. Last update time is shown.

Vidyo Portal - Renovo

Except Flagged Endpoints

Group mute/unmute of audio or video are available, either from a single room or globally.

User may flag endpoint(s) as having bad audio. If a room(s) is flagged, then **'Except Flagged Endpoints'** will be checked. If the user Audio Unmute(s) All sites using **Audio Unmute All** or **Unblock All** when this is checked – the Flagged rooms will remain muted.

↔ jolson

Audio Status

Video Status

When a room / endpoint is connected, video and audio control buttons are available (available options depend on the bridge or end point type).

✖ Renovo Conf Rm 1000

A room in ERROR status is flagged in two ways:

1. Error indicator
2. Red border

Figure 30 – Admin -- Live Control – Bridge Status

## ADMIN menu -- Live Control – Bridge Status – Room Detail

The functions on this page are the same as in previous versions, but the presentation has been reformatted.

Note that audio/video control buttons change color. Red means mute or block, green means unmute or unblock.

Use the **Detail** button in the connected **Room** window, to open or close the Room Detail information. Information displayed varies by bridge type.

Audio Status

Video Status

Exclusive Speaker

Unmute

Block

Mute

Set

Mute Others

Block Others

Mute Others

Party ID	1126142579
Room ID	5523
Interface	h323
IP	216.66.77.186!9526007
Connection Type	dial_out
Status	connected
Video Connected	true
Audio Connected	true
Disconnection Cause	n/a
Jitter	n/a
Latency	n/a
Packet Loss	n/a

Detail

Disconnect

Flag as Problem Endpoint

Figure 30 – Admin -- Live Control – Bridge Status – Room Detail

## ADMIN menu -- Live Control – Contact Information

Contact Information available from the Live Control screen for running conferences has been reformatted. Contact information from Room contacts, and address and connection information from rooms, is displayed if the field is updated in Renovo and contains a valid value. Empty fields (fields with no information entered) are not displayed to reduce clutter.

### Contact Information (#239977)

---

**Requestor**  
Name: Support, Renovo  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Email: test2@renwedevel02.renovosoftware.com

**Submitter**  
Name: Support, Renovo  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Email: test2@renwedevel02.renovosoftware.com

**Dan Desktop - Dan Desktop**  
Time Zone: America/Chicago  
Occupation: ddd  
Organization: Renovo  
Phone: +011-9522298465  
Address: H323 Address: 216.66.77.186 Alias: 1314  
Email: test2@renwedevel02.renovosoftware.com  
Contact: Support, Renovo

Figure 30 – Admin -- Live Control – Conference Information

## ADMIN menu -- Off-Network Rooms

When the **Off-Network Rooms** drop-down menu option is selected from the **ADMIN** menu (see **Figure 27**), the **Create and Modify Off-Network Rooms** screen appears.

# Full Scheduler

Schedule multipoint conferences with additional options.

## Create and Modify Off-Network Rooms

**Edit Room** --New Off-Network Room Load Room New Room Save Room

**Name**

**Room Email**

**Room Group** Off-Network Group ▼

**Requires Approval** no ▼

**Cloud** test cloud ▼

**Network** IP(H323/SIP) ▼

**IP Address**

**Alias Name**

**Alias Type** None ▼

**Protocol Type** H.323 Only ▼

**SIP URI**

New Room Save Room

All of the previous options are present, but the **Off-Network Rooms** screen has been modified to make it easier to read and to use. Fields have better separation and consistency, and colored buttons have been added to make loading, creating new, and saving rooms simpler for users.

**\*\*Jump directly to this Off-Network Rooms page from the Room Selection window of the Full Scheduler or Quick Scheduler (link shown in Figure 16) to edit Off-Network rooms while creating or modifying a conference.**

Figure 31 – Admin – Create and Modify Off-Network Rooms screen

## ADMIN menu – Move Off Bridge

**Move Off Bridge** replaces Move Off Of MCU from earlier software releases. Only minor formatting changes were made to this screen. I guess we had to draw the line somewhere.

**Move Off Bridge**  
Move conferences from one bridge to another.

**MOVE OFF OF MCU**

Source MCU | Cisco TMS  
Target MCU | Cisco TMS

Range | Start: 2015/05/19 4:30 PM  
End: 2015/05/20 4:30 PM

Include Conflicts |

[▶ select](#)

[▶ cancel](#)

Figure 32 – Admin – Move Off Bridge

## ADMIN menu – Bridge Options

**Bridge Options** replaces MCU Options from previous software versions. All previous functions are supported, but the presentation has been reformatted. Fields will vary depending on which Bridge type is selected.

**Bridge Options**  
Choose settings for a bridge.

**MCU DEVICE OPTIONS**

Select MCU | Renovo RMX

Numeric ID Length | 4  
Numeric ID Range | Minimum: 2000 Maximum: 9999 Notes:  
Phone Number Range (RMX Only) | Minimum: -1 Maximum: -1 Notes:

Custom Email Strings | Custom 1 Custom 2 Custom 3 Custom 4

Use MCU Time Settings (skip time updates) |

Service Port Restriction |

[▶ add](#)

MCU Service Id	Service Name	Ports
1028	IP Network Service	80

[▶ Remove](#) [▶ save](#) [▶ cancel](#)

Figure 33 – Admin – Bridge Options

## ADMIN menu – Room Approval

All previous functions are supported, but the presentation has been reformatted.

# Room Approval

Approve or reject rooms in reservations.

**GET ROOMS REQUIRING APPROVAL**

Set Search Criteria

Reservation ID:

-- OR --

Date Range from  to

Approval Type:

-- OPTIONAL -- LIMIT SEARCH BY ROOMS

Available Rooms	Selected Rooms
Select All Visible   Select None   <input type="text"/>   Filter   Clear	Select All Visible   Select None
Name	Name
-	
abamboodi - abamboodi.http://vidyo.renovosof	
abarrett - abarrett.http://vidyo.renovosoft	
AddaRoom - AddaRoom.http://renovo.sandbox.v	
admin - admin.http://vidyo.renovosoftwar	
akeynan - akeynan.http://renovo.sandbox.vi	
ananti - ananti.http://renovo.sandbox.vld	
asdf_273988 - asdf_273988.http://renovo.sandbo	
asdf_273991 - asdf_273991.http://renovo.sandbo	
asdf_273993 - asdf_273993.http://renovo.sandbo	
asdf_274975 - asdf_274975.http://renovo.sandbo	
asdf_274988 - asdf_274988.http://renovo.sandbo	
Autism_Appt_with_Dr_Know_235872 - Autism_Appt_with_Dr_Kno...	
Azprin_Test_292960 - Azprin_Test_292960.http://renovo	
<input type="button" value="Add Selected"/>	<input type="button" value="Remove Selected"/>

Figure 34 – Admin – Room Approvals

## ADMIN menu – Create New User

All previous functions are supported, but the presentation has been reformatted.

# Create New User

Create a new user.

**CREATE NEW USER**

Please fill in the following fields

User Name

First Name  Last Name

Password  Confirm Password

User Group Access

Figure 35 – Admin – Create New User

## ADMIN menu – Guest User Setup

All previous functions are supported, but the presentation has been reformatted.

**Guest User Setup**  
Change settings for guest users.

**GUEST USER SETUP**

Allow Guest User Access

Guest User - Privileges

- Calendar View
- View Events and Event Reports
- Message Board Access
- View Reservations
- MCU Reports
- Reservation Reports
- Schedule Reports
- Statistics Reports

Guest User - Room Group Access

- All Rooms
- Off-Network Group
- add new offnetgroup
- Test Access
- TMS Rooms

Guest Message

[save](#)

Figure 36 – Admin – Guest User Setup

## ADMIN menu – Vidyo Import

All previous functions are supported, but the presentation has been reformatted.

**Vidyo Import**  
Import vidyo user information.

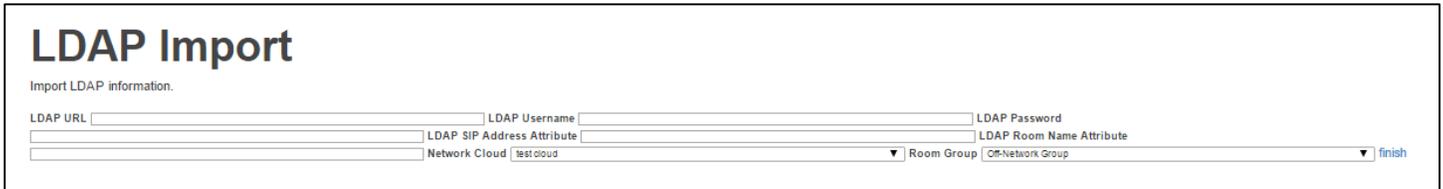
Select a Vidyo Portal

Portal URL  Network Cloud  Room Group  [finish](#)

Figure 37 – Admin – Vidyo Import

## ADMIN menu – LDAP Import

All previous functions are supported, but the presentation has been reformatted.



The screenshot shows the 'LDAP Import' form. It has a title 'LDAP Import' and a subtitle 'Import LDAP information.' Below this are several input fields: 'LDAP URL', 'LDAP Username', 'LDAP Password', 'LDAP SIP Address Attribute', and 'LDAP Room Name Attribute'. There are also dropdown menus for 'Network Cloud' (set to 'testcloud') and 'Room Group' (set to 'OS-Network Group'). A 'finish' button is located at the bottom right.

Figure 38 – Admin – LDAP Import

## EVENTS

Select **EVENTS** from the drop-down menu to access the Events functions list. The menu will vary (or may not be available at all as an option) based on available options and privileges for the user.

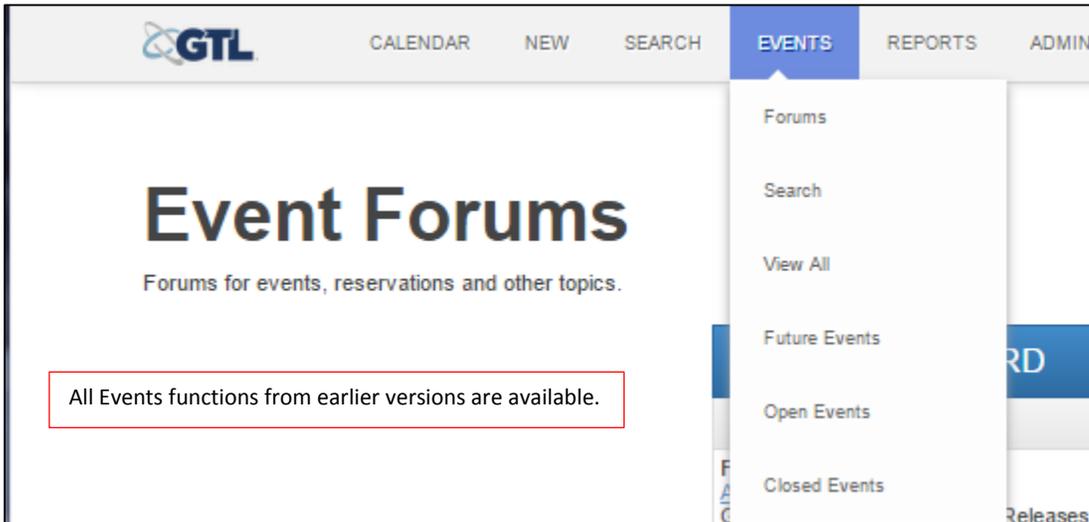
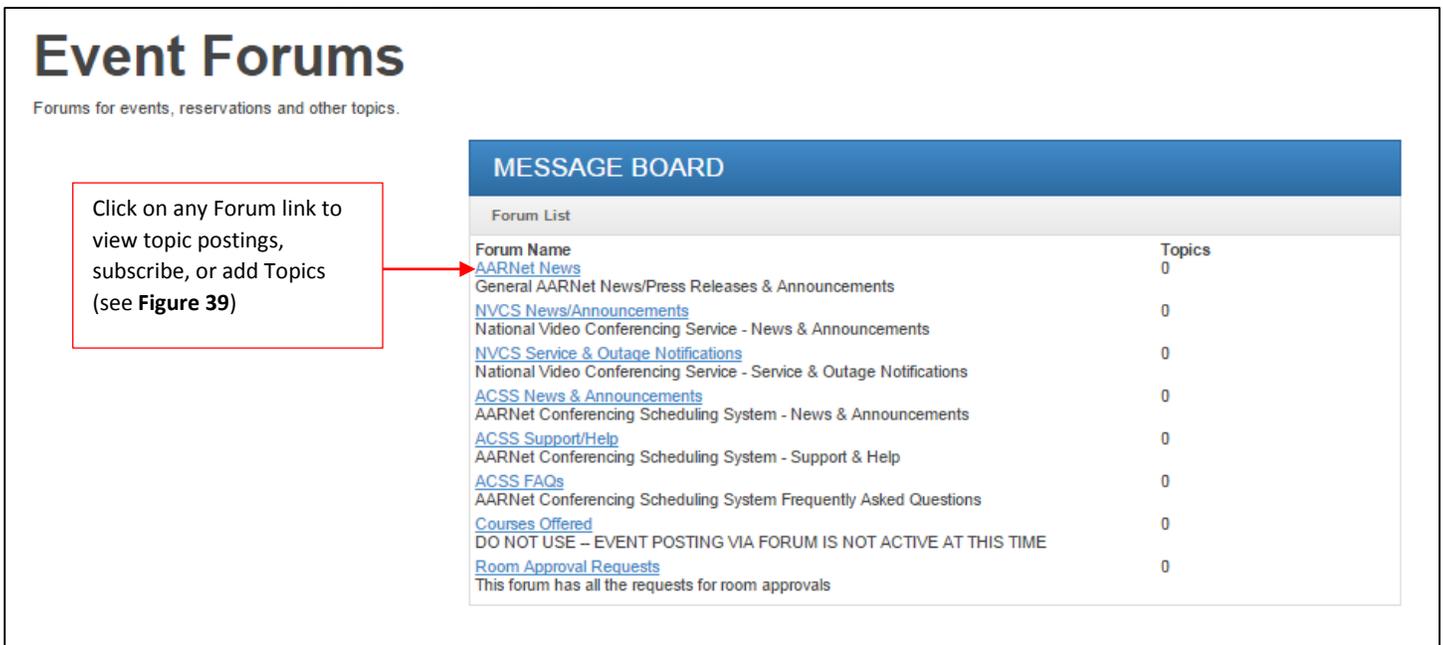


Figure 39 – Events menu drop-down options

## EVENTS – Message Board

All previous functions are supported, but the presentation has been reformatted.



The screenshot shows the 'Event Forums' page with a 'MESSAGE BOARD' section. A red box highlights the text 'Click on any Forum link to view topic postings, subscribe, or add Topics (see Figure 39)'. A red arrow points from this box to the 'AARNet News' link in the forum list.

Forum Name	Topics
<a href="#">AARNet News</a>	0
General AARNet News/Press Releases & Announcements	
<a href="#">NVCS News/Announcements</a>	0
National Video Conferencing Service - News & Announcements	
<a href="#">NVCS Service &amp; Outage Notifications</a>	0
National Video Conferencing Service - Service & Outage Notifications	
<a href="#">ACSS News &amp; Announcements</a>	0
AARNet Conferencing Scheduling System - News & Announcements	
<a href="#">ACSS Support/Help</a>	0
AARNet Conferencing Scheduling System - Support & Help	
<a href="#">ACSS FAQs</a>	0
AARNet Conferencing Scheduling System Frequently Asked Questions	
<a href="#">Courses Offered</a>	0
DO NOT USE – EVENT POSTING VIA FORUM IS NOT ACTIVE AT THIS TIME	
<a href="#">Room Approval Requests</a>	0
This forum has all the requests for room approvals	

Figure 40 – Message Board

## EVENTS – Topics

All previous functions are supported, but the presentation has been reformatted.

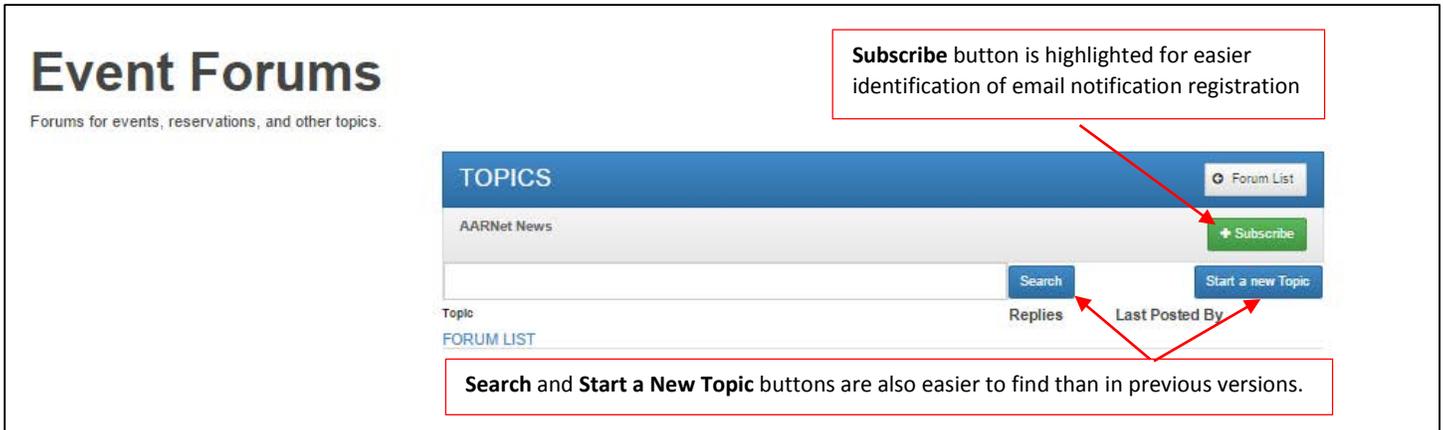


Figure 41 – Event Forums

## EVENTS – Search

All previous functions are supported, but the presentation has been reformatted.

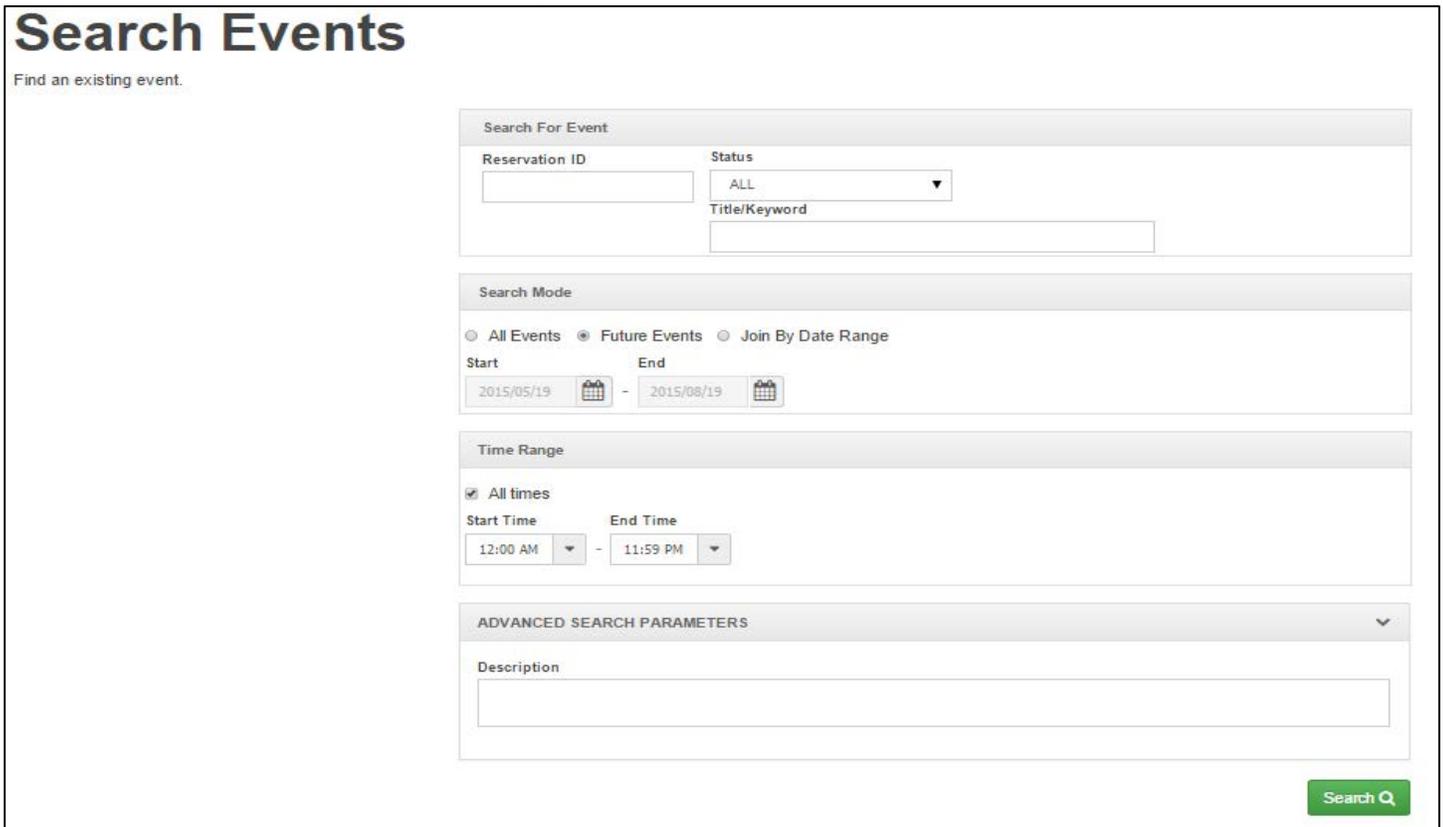


Figure 42 – Search Events

Remaining **EVENTS** menu item searches are similar in design to **Figure 42**, above, but return results consistent with their descriptive names:

- **View All** (events)
- **Future Events**
- **Open Events**
- **Closed Events**