

Renovo Video Scheduler 7.0

A quick 'upgrade' guide for users of Renovo Video Scheduler 6.x and earlier versions

This guide is intended to help existing users of Renovo Video Scheduler software adjust quickly to the interface refresh changes that have been implemented in Renovo Video Scheduler release 7.0. This version has been updated to include web changes made through released build 7.0.1.41, dated 12/22/2015.

Although the look and feel are changed from Renovo Release 6.4, the functionality is still there (with many new enhancements added), and we think we've made the scheduling interfaces easier to use and navigate, easier on the eyes, and even more fully-featured and user-friendly.

Highlights of Video Scheduler 7.0 changes:

- Drop-down menus and a rectangular, framed format make it easier to schedule using tablet and touch-screen devices, including phones.
- The interface has been refreshed with appearance and navigation features similar to those found in current office-related product suites.
- Color schemes are subdued and understated, with largely white backgrounds and gray shading for column headers and separators.
- Brightly colored buttons have replaced buttons that tended to blend into the background in previous Video Scheduler releases. The buttons have also largely replaced underlined text links that were not always easy to read or find in previous versions.
- Filtering is always available at and across the top of the page you are viewing. You do not need to click into a separate box or click out of the box to make filtering active, as in past versions.
- Terminology on many pages has been updated. For example, 'Bridge' replaces 'MCU', and 'Conference Now' replaces 'Ad Hoc' scheduling.
- The Calendar page (home page for most users) can be easily changed between four views: no need to navigate to your User Preferences or bring up Calendar View reporting to change your view.
- Calendar page filtering is dynamic, and begins as soon as you enter any text into the filter box.
- Conference status colors have been updated and grouped.
- 'MCU Reservation' and 'New Reservation' have been combined into one scheduling option for both MCU and endpoint-only (aka codec) conferences.

This document has screen shots on every page. Items with the most visible and structural changes are shown first (calendar and scheduling screens), while those with the fewest changes are shown later (admin and events menus). We hope that you will find this document useful, and that the changes we have made will help you to schedule video (and non-video) conferences.

Sincerely,

--The Renovo/GTL Team

Table of Contents

Login page	3
Calendar	4
Conference Summary.....	7
Conference Scheduling Options.....	8
Conference Now	9
Quick Scheduler	10
Full Scheduler.....	11
Full Scheduler - General Information.....	11
Full Scheduler - Add Date(s).....	12
Full Scheduler - Add Rooms	14
Full Scheduler- Bridge Setup	15
Full Scheduler - Summary	17
SEARCH.....	19
REPORTS.....	20
ADMIN.....	22
ADMIN menu -- Live Control.....	22
ADMIN menu -- Live Control – Edit.....	23
ADMIN menu -- Live Control – Bridge Status.....	Error! Bookmark not defined.
ADMIN menu -- Live Control – Bridge Status – Room Detail	26
ADMIN menu -- Live Control – Contact Information	27
ADMIN menu -- Off-Network Rooms.....	28
ADMIN menu – Move Off Bridge	29
ADMIN menu – Bridge Options.....	29
ADMIN menu – Room Approval.....	30
ADMIN menu – Create New User	30
ADMIN menu – Guest User Setup.....	31
ADMIN menu – Vidyo Import	31
ADMIN menu – LDAP Import	32
EVENTS.....	32
EVENTS – Message Board	32
EVENTS – Topics.....	33
EVENTS – Search	33

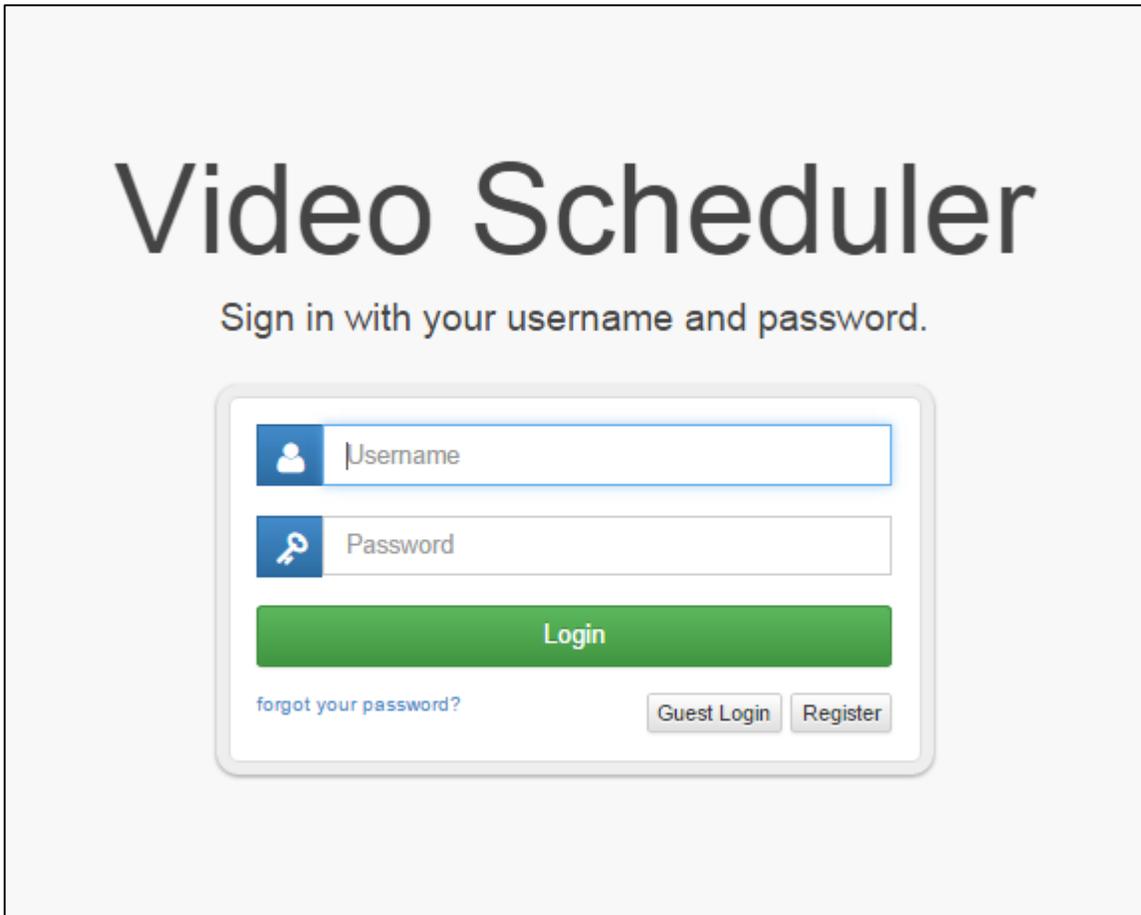


Figure 1 – Video Scheduler default login screen

Login process and options are the same. Login directs the user to the Calendar page, as before.

Calendar

The screenshot shows the Calendar application interface with several callouts:

- 1** Your logo here: Points to the 'YOUR LOGO HERE' placeholder in the top left.
- 2** New Drop-Down Main Menu replaces left-side Menu: Points to the top navigation bar containing 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'.
- 3** Hover mouse over the 'Renovo**' button to access:
 - User Preferences
 - User Profile
 - Change Password
 - Log Out
- 4** Renovo Video Scheduler version shown here: Points to the 'Renovo' button in the top right corner.
- 5** Change calendar type on the fly here: Points to the view selection buttons: 'Daily By Room', 'Daily By Conference', 'Weekly', and 'Monthly'.

The main calendar area displays a monthly view for December 2015, with various events listed for each day. A callout box on the left states: 'Calendar Type display shown is Monthly'.

Figure 2 – Calendar page menu and calendar option changes

The look of the Calendar page has changed substantially, and there are more available options for the user.

1. Logo placement on menu screen – give us your logo, it can be inserted here.
2. New Main Menu location – menu has been moved from a column on the left side of the screen, to a drop-down menu across the top bar.
3. If you hover your mouse over the 'Renovo' button upper right, the User Preferences options and Logout options appear. **The 'Renovo' button is the logged in user 'Renovo'. This will be replaced with your user name. **
4. The Renovo Software Video Scheduler version is displayed just below the 'Renovo' button, upper right.
5. Calendar View menu option has been removed because all calendars are available as clickable choices on the Calendar screen.

MORE CALENDAR PAGE HIGHLIGHTS ARE SHOWN ON THE NEXT PAGE:

Calendar Page, version 7.0 – Part 2

6 Right/left arrows toggle calendar view forward or backward in increments depending on calendar type being viewed

7 Calendar button for date selection is moved here

8 Text filter box moved here

9 'Clear filter' button only appears when any active filtering is in place

10 Click on filter icon for additional filtering options

Figure 3 – Calendar view and filter option changes

Date Selection, Conference Search Filtering, and Conference Status filtering is dynamic, and is displayed at the top of the calendar list.

6. Calendar date searches are similar to previous versions, but the icons and selectors have been moved. The arrows are closer together than on the previous Calendar page for easier toggling of calendar dates.
7. The Calendar icon for monthly date selection (along with a calendar month drop-down and calendar year drop-down selector) is placed closer to the right-left arrow selectors, and the date range of the selected calendar is more clearly visible (for example, a 'Daily by Room' screen shot is shown here).

Figure 4

8. The text search filter box is placed at the top of the calendar view, instead of within a separate box.
9. The 'Clear filter' button helps to remind you if any conference filtering is in place. The button **only appears** if conference filtering is active.
10. The 'Additional Filter Options' button allows you to choose additional Filter options and Sorting options. As before, filtering options may be set in your user Preferences (located by clicking on 'Renovo' button (3, above)). Additional Filter Options allows you to change your filtering preferences during this session, without having to go back to your User Preferences menu selections and saving them there.

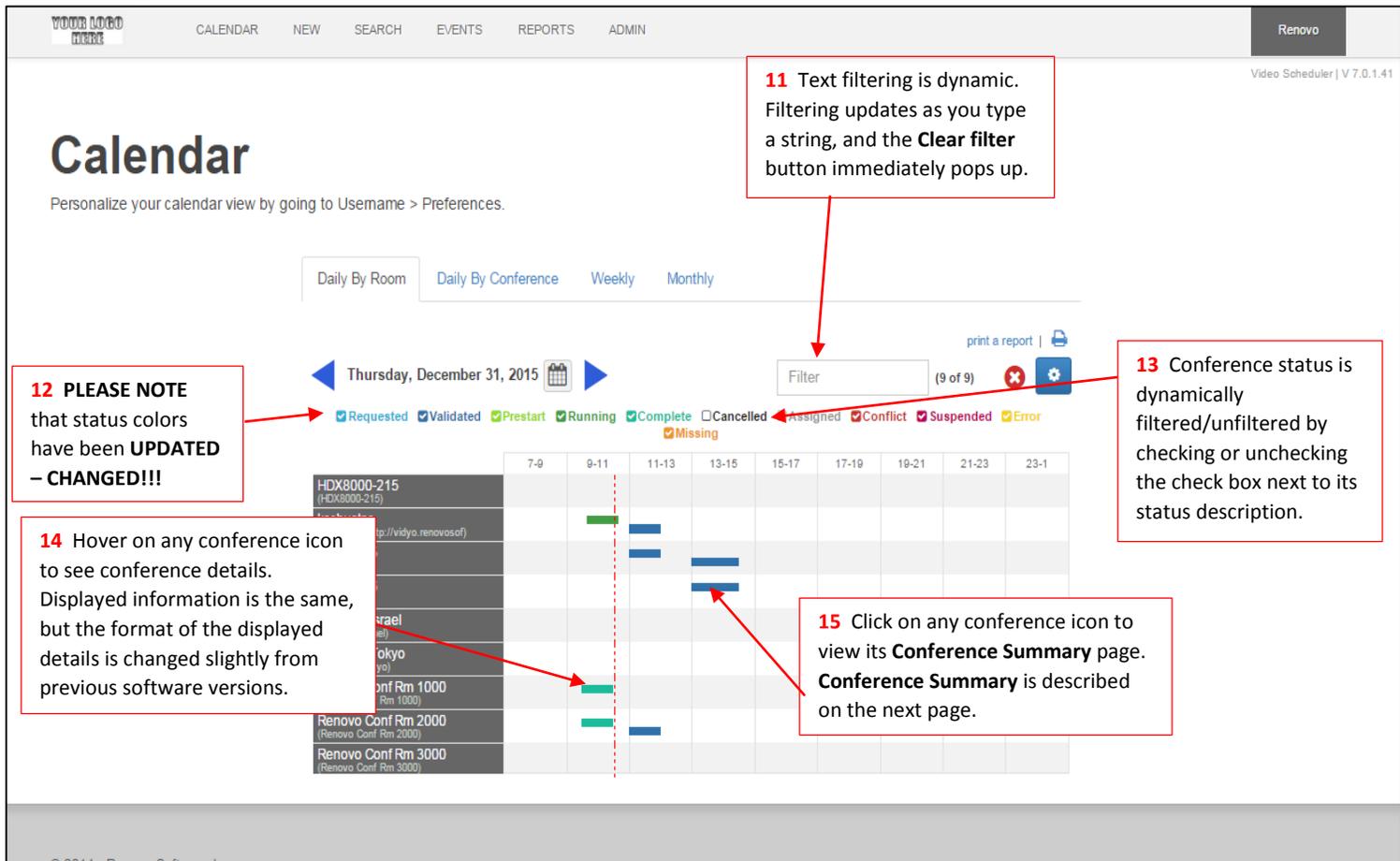


Figure 5 – Calendar view color changes, dynamic filtering, Conference information and summary

Filters are all located at the top of the calendar, and no longer placed into a separate box on the side of the page. Filtering is dynamic. ****Conference color indicators have **changed**, and some information displayed is shown in a different format than in past software versions.

****We know that change is sometimes difficult, but we hope you'll like the new color scheme anyway 😊

11. As soon as you type any characters into the conference filter window, filtering will begin. You don't need to press the 'filter' button as in past software versions.
12. Status colors have been updated. Prestart, Running, Validated, Requested, and Complete are grouped into shades of blues and greens. Cancelled is black. Error remains Yellow. Conflict, Suspended, and Missing Endpoints statuses are grouped into shades of purple, red, and orange.
13. Conference status filtering is dynamic. When you check or uncheck any status box, filtering/un-filtering occurs.
14. As in previous versions, when you hover on a conference icon, you will see the conference details. The presentation of the text is different, but hopefully easier to read because fonts and shades have been introduced to separate some of the data elements.
15. As in previous versions, when you click on a conference icon, you will be placed onto the Conference Summary page for the conference. Conference Summary is described below.

Conference Summary

The screenshot shows the 'Full Scheduler' interface for a conference summary. At the top, there is a navigation bar with 'GTL' logo and menu items: CALENDAR, NEW, SEARCH, EVENTS, REPORTS, ADMIN, and a 'Renovo' button. The main heading is 'Full Scheduler' with the subtitle 'Schedule multipoint conferences with additional options.' Below this is the conference title 'Conference Summary (Reservation #26053)'. A row of buttons includes 'Validate', 'Load Reservation', and 'History'. The conference details are shown in a table-like format with columns for 'Title', 'Date', 'Conference Type', 'Retry Type', 'Number of Retries', 'Bridge IP', and 'Numeric Id'. The first row of details is 'Medical Terminology' with a date of '12/29/2015 13:50 - 12/29/2015 15:00'. Below this, there are two rows of room information: 'Renovo Conf Rm 3000 - Renovo Conf Rm 3000' and 'Polycom Israel - Polycom-Israel'. Each room row has a 'VALIDATED' status and a 'Set Origination' button. There are also 'Detail' and 'Remove' buttons for each room. At the bottom left, there is a copyright notice: '© 2014 - Renovo Software Inc.'. Four callout boxes with arrows point to specific elements: Box 1 points to the 'Validate', 'Load Reservation', and 'History' buttons; Box 2 points to the reformatted text in the details table; Box 3 points to the 'Set Origination', 'Detail', and 'Remove' buttons; Box 4 points to the 'Bridge Setup' button.

1 Buttons replace the icons at the top of the page.

2 Conference detail text has been reformatted to make it a little easier to separate the information into its component parts.

3 Buttons replace the underlined, highlighted text in the conference details.

4 In many places, "MCU" has been replaced by "Bridge"

Figure 6 – Conference Summary page

The Conference Summary page is a good example of how buttons have largely replaced icons and clickable underlined/bolded/colored words. This is intended to improve efficiency of navigation on the pages.

1. Buttons have replaced the icons that were used in previous software versions. The icons were OK for people who were used to them, but they were sometimes inscrutable to others.
2. Detail text is reformatted, colored and boded, to make it easier to read and absorb and hopefully a little easier on the eyes.
3. Buttons have replaced underlined or bolded text in the conference detail area. They are easier to see and to click on, than the text fields they replaced.
4. 'Bridge' is the replacement term, where possible, for 'MCU'.

Conference Scheduling Options

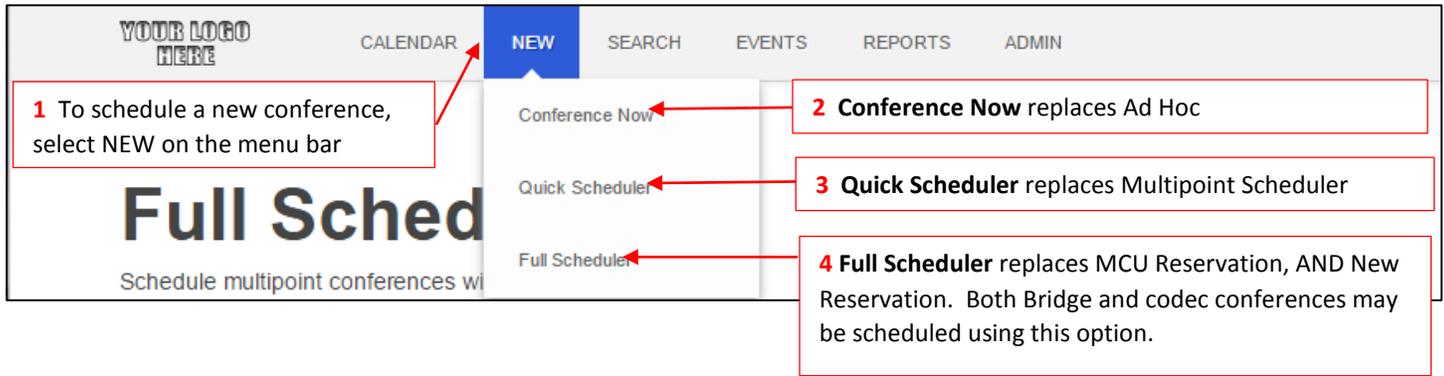


Figure 7 – New Conference menu selections

All new conferences can be scheduled via the NEW option on the drop-down menu. All of the scheduling methods have been renamed. The functionality of the various scheduling options remains, but you will find the look and feel of the schedulers to be a little different.

1. **Conference Now** replaces the previous 'Ad Hoc' scheduling method.
2. **Quick Scheduler** replaces the previous 'Multipoint' scheduling method.
3. **Full Scheduler** replaces both 'MCU Reservation', and 'New Reservation'. You can schedule Bridge (MCU) conferences, codec conferences, and 'No Transmit' (non-video) conferences using the same **Full Scheduler** scheduling option.

YOUR LOGO
HERE
CALENDAR NEW SEARCH EVENTS REPORTS ADMIN

Conference Now

Start a conference immediately. Conference information will still be stored for reports.

BASIC INFORMATION

Title

Duration
 minutes Open-ended

Account

Bridge

Bridge Template

SELECT ROOMS

Select All Visible Select None
 Favorites Only Clear Filter Search Rooms

Displayed ID	Name	In Use	Room Group(s)	Action
	Victrack SIP Room1		All Rooms,Off-Network Group	info
	Victrack SIP Room2		All Rooms,Off-Network Group	info
Codian,Test Room2	Codian, Test Room2		All Rooms,Off-Network Group	info
dkroells:http://renovo.sandbo...	dkroells_		All Rooms,Off-Network Group	info
eanderson:http://vidyo.renov...	eanderson		All Rooms,Off-Network Group	info
ejarosek:http://renovo.sandbo...	ejarosek		All Rooms,Off-Network Group	info
LifeSizeRoom	LifeSize		All Rooms,Test Access	info
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms,Off-Network Group	info
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms,Off-Network Group	info
Polycom40	Polycom40		All Rooms,Off-Network Group...	info
Polycom 5	Polycom 5		All Rooms,Off-Network Group...	info

Page 1 of 1 Displaying rooms 1 - 15 of 15 Add Selected Rooms

Selected Rooms

Select All Visible Select None
[Remove Selected Rooms](#)

Displayed ID	Name

Start

Step 1 – Enter a conference **Title**, and choose a **Duration**.

Step 2 – Choose a bridge for the conference, unless it is codec-only. Choosing a Bridge displays the **Bridge Templates** drop-down for that bridge. Choose a Bridge Template from the list.

Step 3 – Select the conference rooms for your conference, by moving them from the **SELECT ROOMS** window to the **Selected Rooms** window.

Step 4 – Select the **Start** button to start your conference.

Figure 8 – Conference Now screen (formerly Ad Hoc Conference)

Quick Scheduler

There are a lot of steps in Figure 9, but it is very similar to the current Multipoint Scheduler methodology.

The screenshot shows the 'Quick Scheduler' web interface. At the top, there is a navigation bar with 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. The main heading is 'Quick Scheduler' with a sub-heading 'Quickly schedule multipoint conferences. For more options, use the Full Scheduler.' Below this, there are several form fields and buttons:

- Step 1:** A text input field for the conference title, containing 'This is the Title of the Conference'.
- Step 2:** A dropdown menu for 'Bridge' (selected 'Polycom RMX Bridge - R') and a dropdown for 'Template' (selected 'Default').
- Step 3:** Fields for 'Pretest' (0 minutes), 'Start' (11:14), 'End' (11:29), and 'Duration' (00:15). A 'Date(s)' field shows '01/04/2016'. Buttons for 'Add Dates' and 'Add Recurrence' are present.
- Step 4:** A 'Suggest' button and a 'Conference Dates' table with columns for 'Date' and 'Status'. The table shows '01/04/2016' with a status of 'Requested'.
- Step 5:** A pop-up window titled 'Available Contacts' with a list of names and emails. An 'Add Rooms' button is visible in the bottom right of this window.
- Step 6:** A 'Recipients' field with a 'Confirm' button.
- Step 7:** A 'Submit' button at the bottom right of the main form.

Annotations include:

- Step 1 – Enter the conference Title
- Step 2 – Select a Bridge, and a Template
- Step 3 – Add Conference times, and choose a date for the conference. If a single conference date, select Add Dates button. If recurring, select Add Recurrence to generate
- Dates chosen in Step 3 appear in the **Conference Dates** window here.
- Step 4 – choose conference parameters, if desired.
- Step 5 – Click **Add Rooms** to select rooms for your conference. Select your rooms, close the room selector pop-up window, and they will appear in this window as selected rooms.
- Step 6 – Add additional email recipients if desired by moving them from the upper to the lower window.
- Step 7 – Use **Submit** button to book the conference. Click **Confirm** button on pop-up to validate.

Figure 9 – Quick Scheduler screen (formerly Multipoint Scheduler)

The Quick Scheduler (Multipoint in previous versions) scheduling method has not substantially changed, but the presentation, buttons, and layout have changed in a way consistent with the new 7.0 interface design.

Full Scheduler

When you select **NEW** on the drop-down menu and choose **Full Scheduler**, you are taken to the scheduling option that replaces both the MCU Reservation, and New Reservation schedulers in previous software versions. The scheduling pages contain the same content as previous versions, but the interface and some details have changed. All of the scheduling pages are presented below, in order, with options shown for Bridge (MCU) and codec (end point only) conference scheduling.

Full Scheduler - General Information.

The screenshot shows the 'Full Scheduler' interface with the following steps:

- Step 1 – Enter Title**: Points to the 'Title' text input field containing 'Test Full Scheduler Conference'.
- Step 2 – choose a Requested By user from drop-down if you are creating this Reservation for another user.**: Points to the 'Requested By' dropdown menu showing 'Olson, Jim'.
- Step 3 – Choose a Reservation Type (options Bridge, Endpoint or No Transmit). See details below.**: Points to the 'Reservation Type' dropdown menu showing 'Bridge'.
- Step 4 – enter information for any Additional Information fields (custom fields, varies by customer) as needed.**: Points to the 'Description' and 'Conference Notes' text input fields.
- Step 5 – If you use Events Scheduling, click on the **Make this conference an Event** check box. A pop-up window will allow you to select Event options. Options in pop-up are the same as in previous versions.**: Points to the 'Make this conference an Event' checkbox.
- Step 6 – select **Next** button at top or bottom of the page, to continue to the next page.**: Points to the 'Next' button at the top and bottom of the form.

Figure 10 – Full Scheduler (formerly MCU Reservation and New Reservation) General Information page

Step 3 details:

Reservation type **Bridge** is the default displayed reservation type, and is used for any bridge (MCU) conference. For Non-MCU (**codec** or **No Transmit**) conferences, you will need to select a **Reservation Type** option from the drop-down list. Your drop-down list will vary depending on what conference types are assigned to your User. Possible values are:

- Bridge
- Endpoint**
- No Transmit**

If you choose one of these options, then you will not see the **Bridge Setup page as you create the conference instances, because a bridge is not being chosen for this reservation. This is how the **New Reservation** option was replaced.

Full Scheduler - Add Date(s)

Use this page to add conference dates and times. You will find that all of the previous date and time selection functionality is available, but the presentation has been reformatted.

The screenshot shows the 'Full Scheduler' interface with the 'Add Date(s)' section. The interface includes a navigation bar with 'CALENDAR', 'NEW', 'SEARCH', 'EVENTS', 'REPORTS', and 'ADMIN'. The main heading is 'Full Scheduler' with the subtitle 'Schedule a multipoint conference with additional options.' Below this is the 'Add Date(s)' section, which contains a 'Back' button, a 'Next' button, and a 'Finish' button. The 'Start Date(s)' field is set to '01/04/2016'. The 'Pretest' field is set to '5' minutes. The 'Start' time is '10:00' and the 'End' time is '11:00'. The 'Duration' is '01:00'. There is an 'add date' button. Below this is a 'RECCURENCE' section with a dropdown arrow. Underneath is an 'ADDITIONAL OPTIONS' section with a dropdown arrow. A table lists the following data:

Conference	Pretest	Start Date	End Date	Title	Status
<input checked="" type="checkbox"/>	5	01/08/2016 10:00	01/08/2016 11:00	Test Full Scheduler Reservation	Incomplete
<input checked="" type="checkbox"/>	5	01/15/2016 10:00	01/15/2016 11:00	Test Full Scheduler Reservation	Incomplete

Below the table are 'update date/time' and 'delete' buttons. At the bottom are 'Back', 'Next', and 'Finish' buttons. Red callout boxes provide instructions: 'For a single conference time & date, first choose the times and date. Then, press the **add date** button to add the conference date to your list. Selected conference instances appear below. You can also click the **calendar icon**, multi-select dates and add all using the **add date** button.' 'For reoccurring conference dates, click anywhere on the **RECCURENCE** bar to access the **RECCURENCE** scheduling window (see **Figure 12** below). When you have selected your recurrence pattern, select the **generate** button to create recurring conference dates.' 'Plus button selects all conferences in the list. Minus button deselects all conferences in the list. Use these buttons when editing or deleting individual or all conferences.' 'After selecting your dates, press the **Next** button.'

Figure 11 – Full Scheduler Add Date(s) window

Recurrances are formatted in a slightly different way than in previous software versions.

The screenshot shows the 'RECCURENCE' section of the interface. It includes a 'generate' button. The 'End After' field is set to '2' occurrences. The 'End By' field has a calendar icon. The 'Daily', 'Weekly', and 'Monthly' radio buttons are present, with 'Weekly' selected. The 'Recur every' field is set to '1' week(s). The days of the week are listed with checkboxes: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday (checked), and Saturday. A red callout box explains: 'To add recurring dates: Choose the date pattern for your recurring meeting, then select the **generate** button to generate the dates (and times, selected in the time selector in **Figure 11**). Generated instances are added to the conference date list as shown in **Figure 11**.'

Figure 12 – Recurrence generation in Add Dates window

Add Date(s) page changes of note:

- Start and end times are presented in 30-minute increments in the **Start** and **End** times drop-down lists.

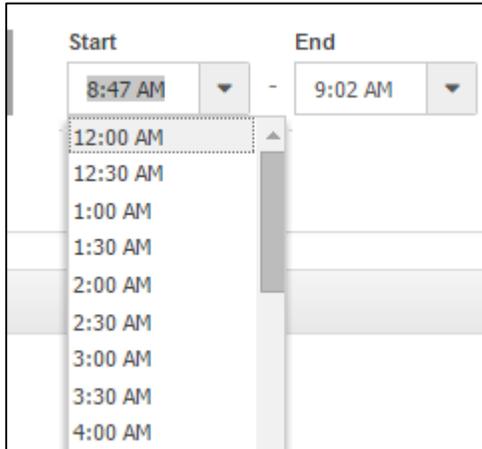


Figure 13 – Start Time (and End time) drop-down selections in 30-minute increments

- Duration times are presented in 15-minute increments in the **Duration** time drop-down list.

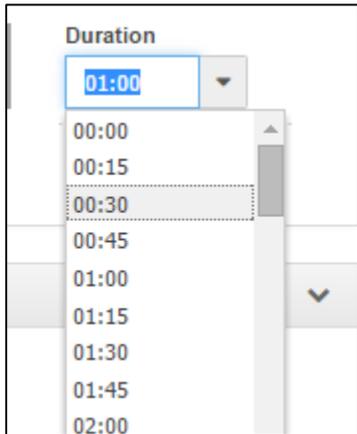


Figure 14 – Duration time drop-down selections are in 15-minute increments.

- Start, end, or duration times that do not fit the presented drop-down pattern may be manually edited in the appropriate window (for example, Start time has been changed, and End time is being edited, in Figure 15 below).



Figure 15 – And of the time selections may be edited by the user, to the minute level

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

Full Scheduler
Schedule multipoint conferences with additional options.

Add Rooms

Buttons: Back, Next, Finish

Callout 1: Remember that rooms can be moved to **Selected Rooms** using any standard windows method. Highlight room or rooms with click, shift-click, ctrl-click, then double-click, or use **Add Selected Rooms** button. Or, filter the list down to what you want, click on **Select All Visible**, then **Add Selected Rooms**.

Displayed ID	Name	In Use	Room Group(s)	Action
Codian, Test Room2	Codian, Test Room2		All Rooms, Off-Network Group	info edit
eanderson:http://vidyo.renov...	eanderson		All Rooms, Off-Network Group	info edit
ejarosek:http://renovo.sandb...	ejarosek		All Rooms, Off-Network Group	info edit
OffNetworkRoom	OffNetworkRoom- H323 only		All Rooms, Off-Network Group	info edit
OffNetwork-SK PC BEEHD	OffNetwork-SK PC BEEHD		All Rooms, Off-Network Group	info edit
Polycom40	Polycom40		All Rooms, Off-Network Group...	info edit
Polycom QDX	Polycom QDX		All Rooms, Off-Network Group...	info edit
skachroo:http://vidyo.renovos...	skachroo		All Rooms, Off-Network Group...	info edit
	Victrack SIP Room1		All Rooms, Off-Network Group	info edit
	Victrack SIP Room2		All Rooms, Off-Network Group	info edit
Polycom 8	Polycom 8		All Rooms, TMS Rooms	info

Callout 2: See **In Use** scheduling rules changes in notes below Figure 16.

Callout 3: Click on the **edit** link next to any Off-Network room to jump to the **Off-Network Rooms** editor (Figure 29) to make on-the-fly changes to an Off-Network Room

Callout 4: The first room you click on or select defaults to the **Origination Room**. If you are unsure which was first selected or you need to change room, click on the **Origination Room** check box for the desired room.

Callout 5: When you have selected all the rooms for your conferences, choose **Next**.

Buttons: Back, Next, Finish

Figure 16 – Full Scheduler - Add Rooms page

****Change for Add Rooms page:**

In previous software releases, when the **in use** indicator appeared next to a room on the room selection list, the user could click on the **in use** icon to view the conflict, but the room could still be selected for the new reservation – even though the Renovo software would certainly return a **Conflict** status when the reservation was booked (**Validated**). In Release 7.0, the user will still be allowed to view the **in use** conflict information, but will NOT be allowed to select the room for the new conference until the conflict is resolved in the Renovo scheduling system. A new, **requested** indicator will appear in the In Use column if you use Room Approvals, and a room has been Requested for Approval. Behavior is similar to the **in use** indicator: click the **requested** indicator to see the Requested conflict information. You will not be able to select the **requested** room for a new conference until the conflict is resolved in the Renovo scheduling system.

This page contains the same information that it did in previous versions, but the presentation has been reformatted.

The screenshot shows the 'Full Scheduler' interface for 'Bridge Setup'. At the top, the title 'Full Scheduler' is displayed in a large font, with the subtitle 'Schedule multipoint conferences with additional options.' below it. A 'Back' button is on the left and a 'Finish' button is on the right. A red-bordered box at the top right contains the text: 'Terminology change – Bridge replaces MCU wherever possible.'

The main content area is titled 'Bridge Setup'. A large, prominent box at the top of the options lists 'Cisco TMS'. A red-bordered box with an arrow pointing to this box contains the text: 'The selected Bridge (MCU) is presented in a large, hard-to-miss window at the top of the option lists. It is easier to identify than in previous software versions.'

Below this are three dropdown menus: 'Bridge Template' (set to 'Default'), 'Switch to Bridge' (set to 'Codian'), and 'Cascade using' (set to 'Codian'). There are 'Move', 'Suggest', and 'Cascade' buttons next to these menus.

There are three expandable sections: 'BRIDGE CAPACITY' (with a callout 'See Figure 18 below for details'), 'GENERAL CONFERENCE SETUP' (with a callout 'See Figure 19 below for details'), and 'PARTICIPANTS'. The 'PARTICIPANTS' section is expanded, showing two room entries. Each entry has an 'Advanced Settings' button next to the room name. A red-bordered box with arrows pointing to these buttons contains the text: 'Advanced Settings room parameter buttons are added. In previous versions, a link only showed up if the user hovered a mouse over the room name. See Figure 20 for details.'

At the bottom, there is another 'Back' button and a 'Finish' button. A red-bordered box with an arrow pointing to the 'Finish' button contains the text: 'Select Finish when you are satisfied with the selections on this page.'

Figure 17 – Full Scheduler – Bridge Setup page

BRIDGE CAPACITY information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the BRIDGE CAPACITY bar.

BRIDGE CAPACITY					
Service Type	Name	Available	Used	Required	Total
IP	TMS Limit	100%	0%	0%	0%
IP	Account Limit	100%	0%	20%	20%

update

Figure 18 – Full Scheduler – Bridge Setup page – Bridge Capacity information display

GENERAL CONFERENCE SETUP information window on the Bridge Setup page is normally open, but can be closed by clicking anywhere on the GENERAL CONFERENCE SETUP bar. The information displayed in this window varies depending on the Bridge that is selected for the conference.

GENERAL CONFERENCE SETUP

General

Conference Type: Automatic Call Launch

Picture Mode: Continuous Presence

Encrypted: No

Data Conference: No

External Conference

Show Extend Option: No

Password:

Billing Code:

ISDN Restrict

User Message Text:

ISDN Bandwidth: 6b/384kbps

IP Bandwidth: 768

Recording: None

Figure 19 – Full Scheduler – Bridge Setup page – General Conference Setup option selection window (Cisco TMS example)

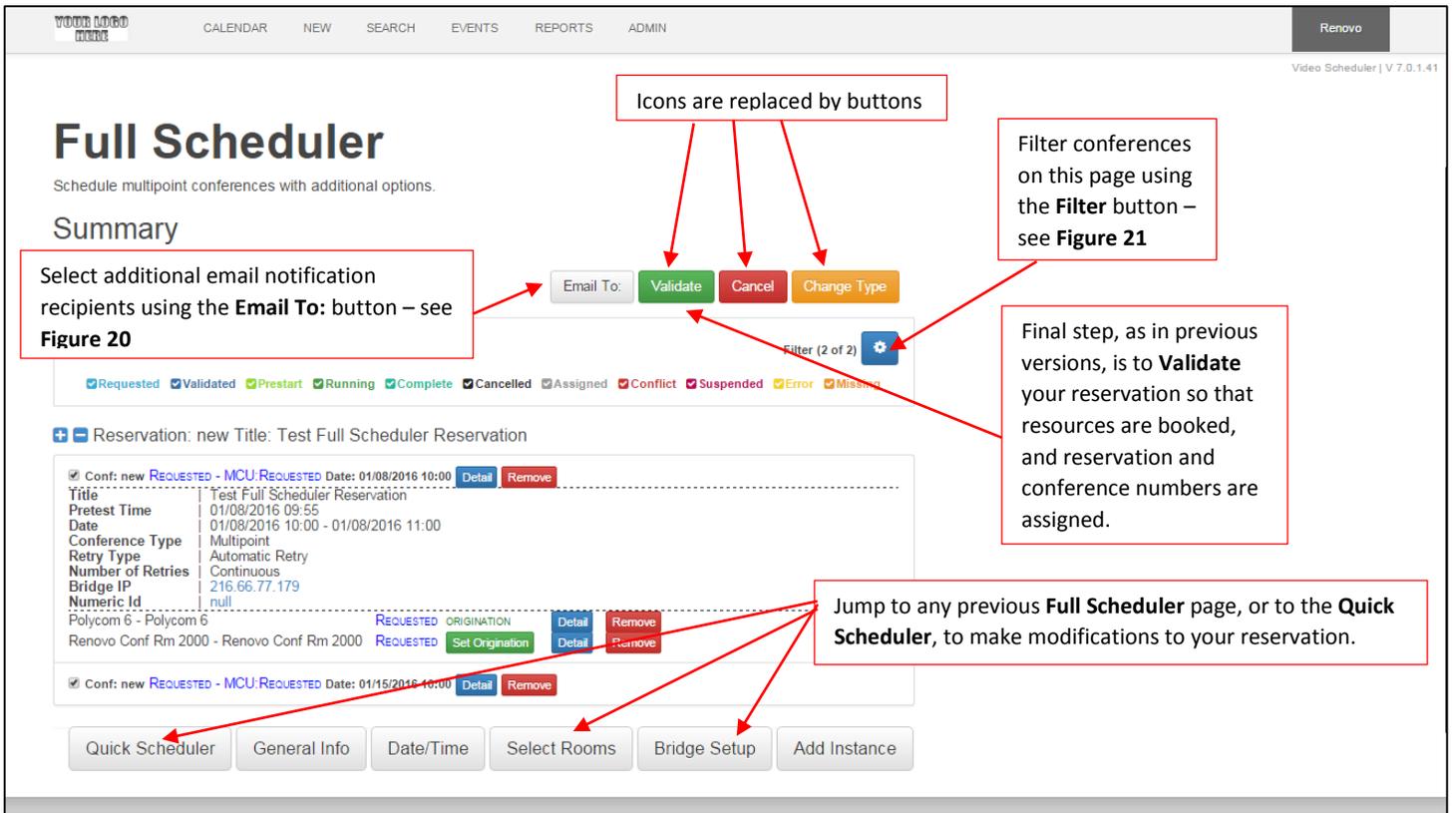


Figure 20 – Full Scheduler – Summary page

Select the **Email To:** button to select additional email recipients from your Email Contacts list, to receive reservation and conference notification emails.

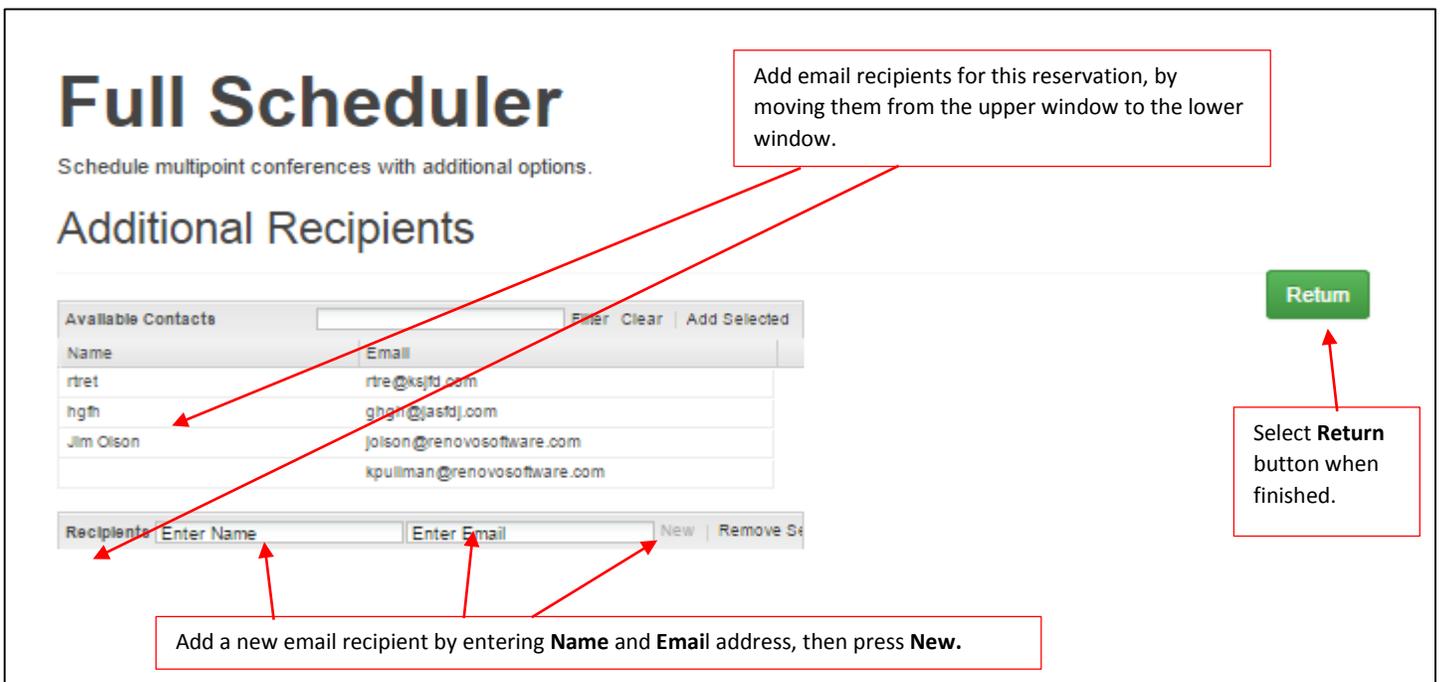


Figure 21 – Full Scheduler – Summary page – Add Email recipients

Use the **Filter** button (shown in **Figure 20** above) to filter conferences on the **Summary** page.

Filter (2 of 2) [Settings]

Filter window for text (room name, room ID)

Filter drop-down for day of week, or day pattern

Future Only check-box to filter past conferences

Default button to show your user-configured base filter

Show all button to remove all filters

Use **Apply** button to activate the new filter.

Figure 22 – Full Scheduler – Summary page – Filtering conferences in the reservation

Use the **Detail** button (shown in **Figure 20** above) to display details for the corresponding conference or room.

<input checked="" type="checkbox"/>	Conf: new REQUESTED - MCU:REQUESTED	Date: 2015/05/23 10:00 AM	Detail	Remove

Title	Test Full Scheduler			
Date	2015/05/23 10:00 AM - 2015/05/23 11:05 AM			
Conference Type	Multipoint			
Retry Type	Manual Retry			

Codian, Test Room2 - Codian, Test Room2	REQUESTED	Set Origination	Detail	Remove
Polycom40 - Polycom40	REQUESTED	ORIGINATION	Detail	Remove

<input checked="" type="checkbox"/>	Conf: new REQUESTED - MCU:REQUESTED	Date: 2015/05/24 10:00 AM	Detail	Remove

Set Origination has been changed from text to a button. Individual conference origination rooms may be changed here.

Remove has been changed from text to a button. Individual conferences, or rooms within a conference, can be removed here.

Figure 23 – Full Scheduler – Summary page – Conference Origination and Detail

SEARCH

Choose **SEARCH** from the drop-down menu list to access the **Search** screen to search for reservations and conferences.

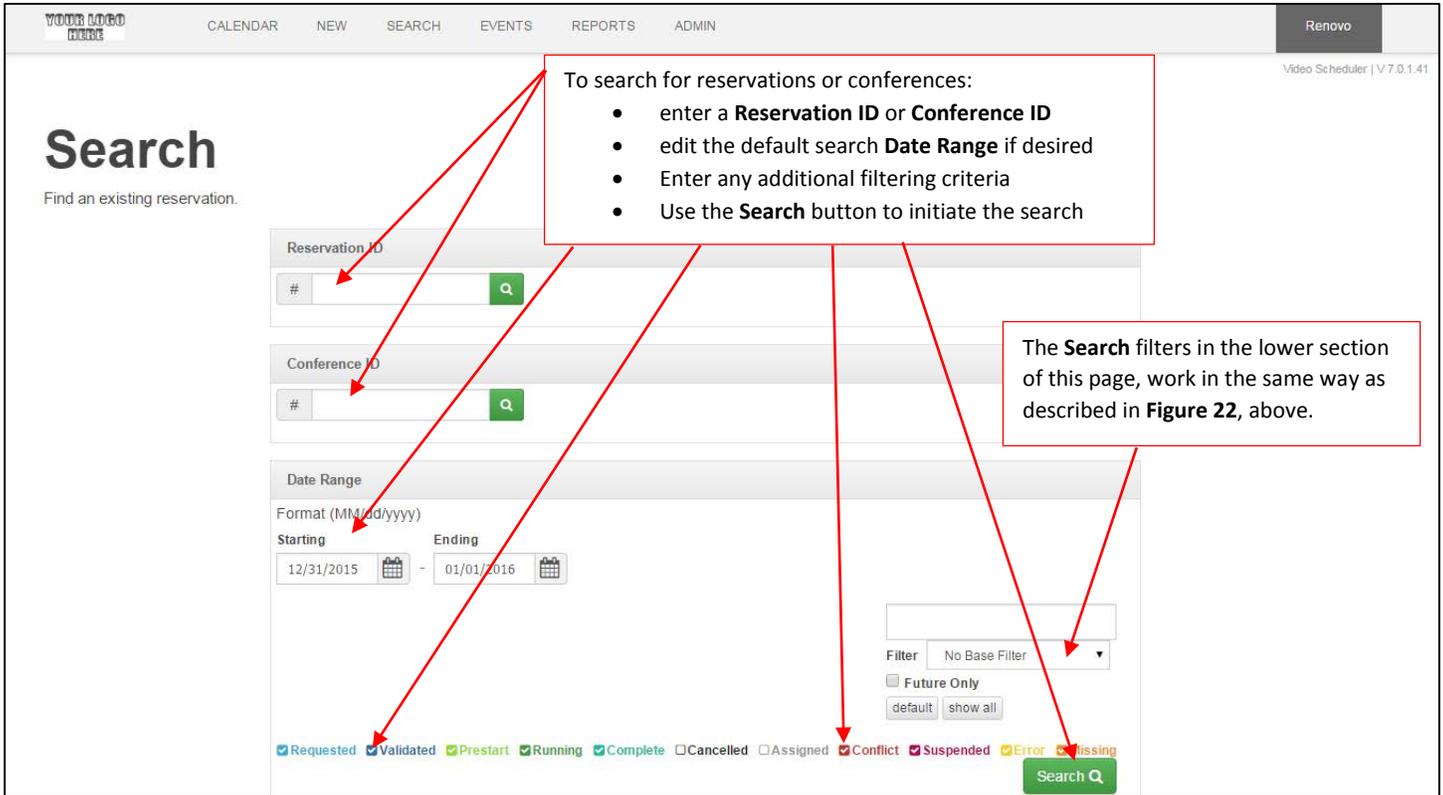


Figure 24 – Search page

After you select the **Search** button, results are displayed below the filter options on the page.

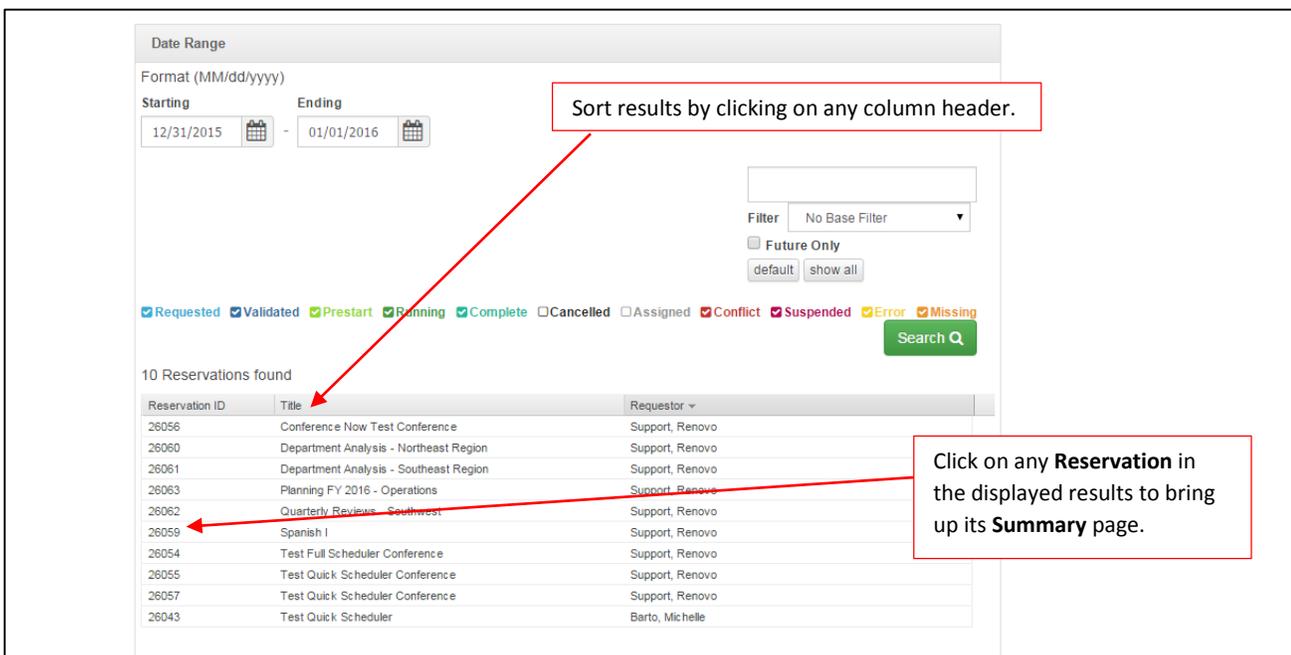


Figure 24 – Search results displayed at bottom of Search page

REPORTS

Select **REPORTS** from the drop-down menu to access the Reports list.

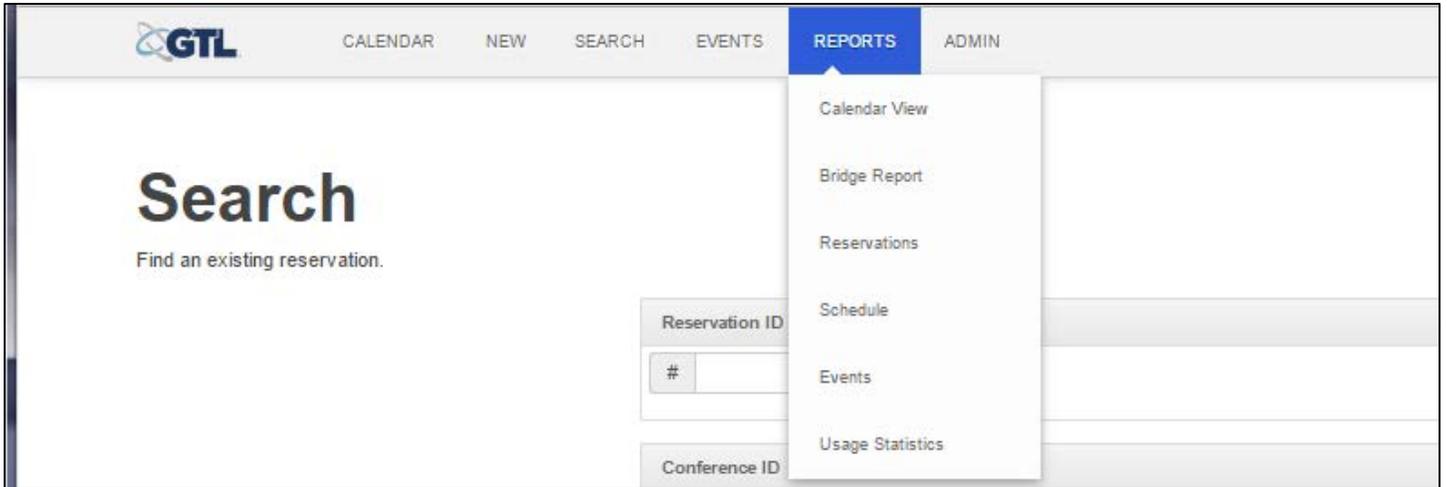


Figure 25 – REPORTS menu drop-down list

Report content has not changed, but the selection window have been reformatted. **Figure 26** below is provided as a sample, to show the new report creation window format.

The report creation screen for **Usage Statistics** is an example of the new report selection screen layout in Renovo Video Scheduler 7.0.

Usage Statistics Report
Create a report on usage statistics.

Report Type / Format
Report Type: Conference Usage Statistics
Output Format: PDF

Date Range
Semester: [Dropdown]
Date Range: 2015/05/19 - 2015/05/19

Room Selection
Entire Network
Room Group

Available Room Groups	Selected Room Groups
Select All Visible Select None [Filter] [Clear]	Select All Visible Select None
Name	Name
add new offtgroup	
All Rooms	
Off-Network Group	
Test Access	
TMS Rooms	

[Add Selected] [Remove Selected]

Room Selection
Available Rooms

Available Rooms	Selected Rooms
Select All Visible Select None [Filter] [Clear]	Select All Visible Select None
Name	Name
abambocdf - abambocdf:http://vidyo.renovosof	
abarrett - abarrett:http://vidyo.renovosof	
AddaRoom - AddaRoom:http://renovo.sandbox.v	
admin - admin:http://vidyo.renovosofwar	
akeynan - akeynan:http://renovo.sandbox.vi	
anant1 - anant1:http://renovo.sandbox.vid	
asdf_273988 - asdf_273988:http://renovo.sandbo	
asdf_273991 - asdf_273991:http://renovo.sandbo	

[Add Selected] [Remove Selected]

Create Report

Callouts:
- Select the Usage Statistics report type here (points to Report Type dropdown)
- Output format selector has been moved from the bottom to the top of the screen to make it easier to select. (points to Output Format dropdown)
- The rest of the selection options are the same as in previous versions, but they have been reformatted for easier recognition and separation date ranges and filter choices. (points to Date Range and Room Selection sections)
- When you are satisfied with your selected Report options, use the **Create Report** button to generate the report. (points to the green Create Report button)

Figure 26 – REPORTS generation screen – Usage Statistics Report sample

ADMIN

Select **ADMIN** from the drop-down menu to access the Admin functions list. The menu will vary based on available options and privileges for the user.

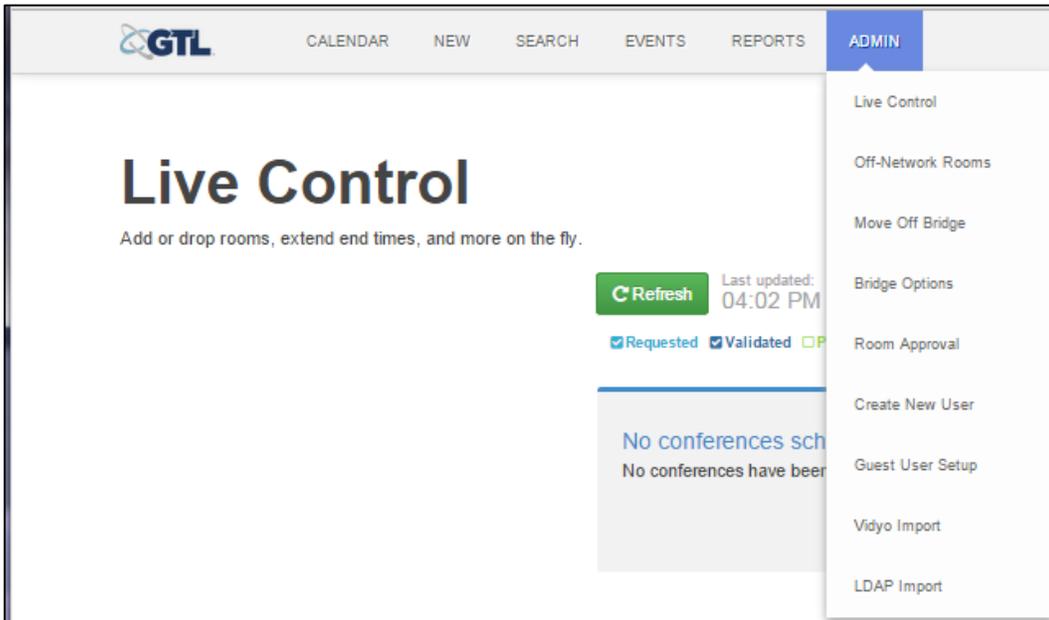


Figure 27 – ADMIN menu drop-down options

Admin menu changes:

1. **Live Control** replaces **Maintenance** from previous versions.
2. **Move Off Bridge** replaces **Move Off Of MCU** from previous versions.

ADMIN menu -- Live Control

Live Control replaces Conference Maintenance from earlier versions of Video Scheduler. All previous functions are supported, but the presentation has been reformatted.

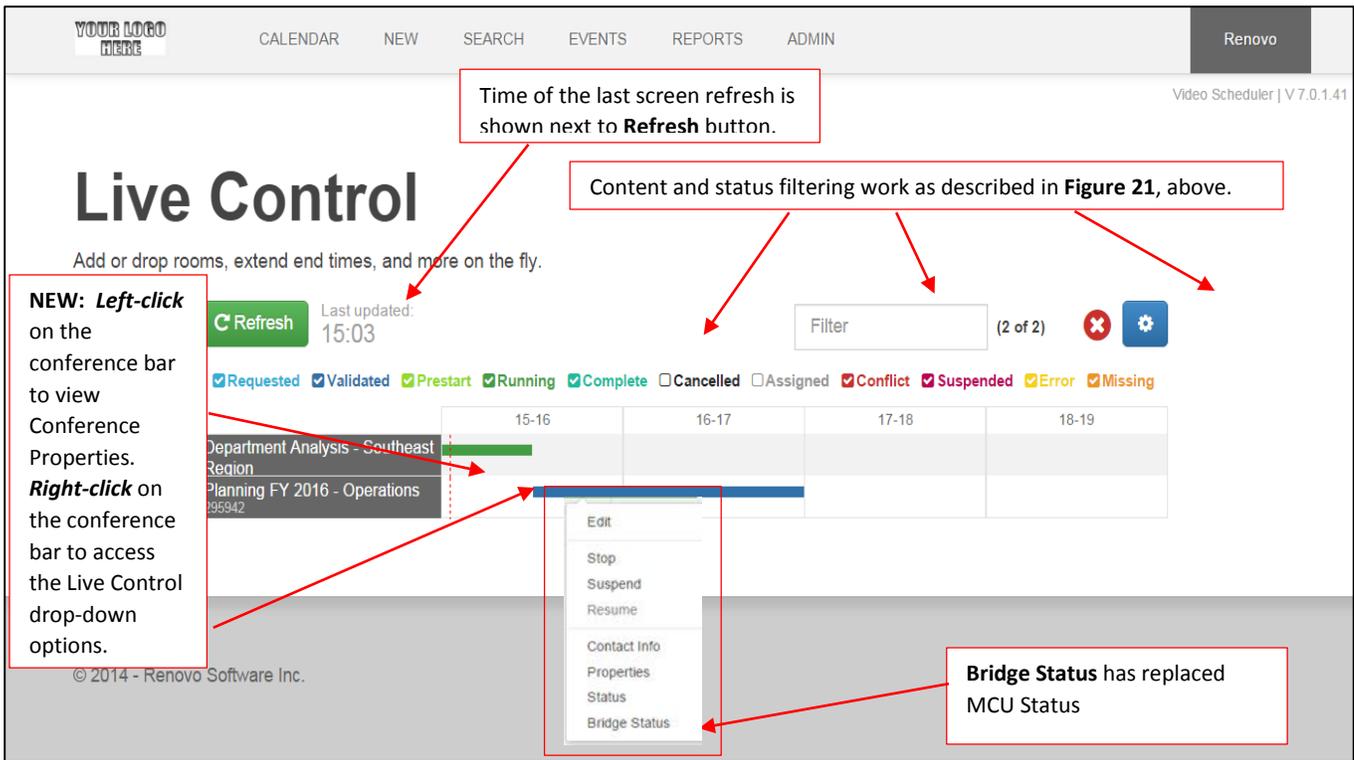


Figure 28 – Admin -- Live Control screen

ADMIN menu -- Live Control – Edit

Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

GTL CALENDAR NEW SEARCH EVENTS REPORTS ADMIN

Live Control

Add or drop rooms, extend end times, and more on the fly.

Adjust End Time

Start Date: 06/03/2015 End Date: 06/03/2015

Start Time: 07:48 AM End Time: 8:03 AM

Duration: 00:15

As in previous versions, you may change the conference **End Time** by editing either the **End Time** or **Duration** values, then use the **Apply** button to update the conference.

Add / Drop Rooms

Add to MCU: RMX MCU - Renovo

Available Rooms: Codian - Ted's Room, dkroells, jols on, Lifesize - Renovo, Renovo - Codian, Renovo Conf Rm 1, Renovo Conf Room 2

Selected Rooms: HDX8000-208, HDX8000-215, HDX8000-221

CONFERENCE NETWORK PARAMETERS

As in previous versions, you may **Add/Drop Rooms** by moving them from **Available Rooms** to **Selected Rooms**, and vice versa. Move one room at a time – then use the **Apply** button to update the conference.

Move rooms between **Available Rooms** and **Selected Rooms** using the right arrow or left arrow buttons.

Apply **Cancel**

Figure 29 – Admin -- Live Control – Edit

Edit functions on this page are the same as in previous versions, but the presentation has been reformatted.

Conference Status

Status of a running MCU conference

Jump directly to the conference's **Live Control – Edit** page to add or drop end points, extend or shorten conference time.

For Conference #295966 - Test Conference Room 1

Conference End Time and Remaining Time are dynamically displayed and updated. As conference end time nears, **Remaining:** changes colors green-red.

Last updated: 14:30 Conference End Time: 15:00 Remaining: 27:57

Connection status of end points is updated with the Refresh button. Last update time is shown.

Vidyo Portal - Renovo

Group mute/unmute of audio or video are available, either from a single room or globally.

Except Flagged Endpoints

User may flag endpoint(s) as having bad audio. If a room(s) is flagged, then **'Except Flagged Endpoints'** will be checked. If the user Audio Unmute(s) All sites using **Audio Unmute All** or **Unblock All** when this is checked – the Flagged rooms will remain muted.

↔ jolson

Audio Status Video Status

When a room / endpoint is connected, video and audio control buttons are available (available options depend on the bridge or end point type).

✖ Renovo Conf Rm 1000

A room in ERROR status is flagged in two ways:
1. Error indicator
2. Red border

Figure 30 – Admin -- Live Control – Bridge Status

ADMIN menu -- Live Control – Bridge Status – Room Detail

The functions on this page are the same as in previous versions, but the presentation has been reformatted.

Note that audio/video control buttons change color. Red means mute or block, green means unmute or unblock.

Use the **Detail** button in the connected **Room** window, to open or close the Room Detail information. Information displayed varies by bridge type.

Audio Status

Video Status

Exclusive Speaker

Unmute

Block

Mute

Set

Mute Others

Block Others

Mute Others

Party ID	1126142579
Room ID	5523
Interface	h323
IP	216.66.77.186!9526007
Connection Type	dial_out
Status	connected
Video Connected	true
Audio Connected	true
Disconnection Cause	n/a
Jitter	n/a
Latency	n/a
Packet Loss	n/a

Detail

Disconnect

Flag as Problem Endpoint

Figure 30 – Admin -- Live Control – Bridge Status – Room Detail

ADMIN menu -- Live Control – Contact Information

Contact Information available from the Live Control screen for running conferences has been reformatted. Contact information from Room contacts, and address and connection information from rooms, is displayed if the field is updated in Renovo and contains a valid value. Empty fields (fields with no information entered) are not displayed to reduce clutter.

Contact Information (#239977)

Requestor
Name: Support, Renovo
Occupation: ddd
Organization: Renovo
Phone: +011-9522298465
Email: test2@renwedevel02.renovosoftware.com

Submitter
Name: Support, Renovo
Occupation: ddd
Organization: Renovo
Phone: +011-9522298465
Email: test2@renwedevel02.renovosoftware.com

Dan Desktop - Dan Desktop
Time Zone: America/Chicago
Occupation: ddd
Organization: Renovo
Phone: +011-9522298465
Address: H323 Address: 216.66.77.186 Alias: 1314
Email: test2@renwedevel02.renovosoftware.com
Contact: Support, Renovo

Figure 30 – Admin -- Live Control – Conference Information

ADMIN menu -- Off-Network Rooms

When the **Off-Network Rooms** drop-down menu option is selected from the **ADMIN** menu (see **Figure 27**), the **Create and Modify Off-Network Rooms** screen appears.

Full Scheduler

Schedule multipoint conferences with additional options.

Create and Modify Off-Network Rooms

Edit Room --New Off-Network Room ▼ Load Room New Room Save Room

Name

Room Email

Room Group Off-Network Group ▼

Requires Approval no ▼

Cloud test cloud ▼

Network IP(H323/SIP) ▼

IP Address

Alias Name

Alias Type None ▼

Protocol Type H.323 Only ▼

SIP URI

New Room Save Room

All of the previous options are present, but the **Off-Network Rooms** screen has been modified to make it easier to read and to use. Fields have better separation and consistency, and colored buttons have been added to make loading, creating new, and saving rooms simpler for users.

****Jump directly to this Off-Network Rooms page from the Room Selection window of the Full Scheduler or Quick Scheduler (link shown in **Figure 16**) to edit Off-Network rooms while creating or modifying a conference.**

Figure 31 – Admin – Create and Modify Off-Network Rooms screen

ADMIN menu – Move Off Bridge

Move Off Bridge replaces Move Off Of MCU from earlier software releases. Only minor formatting changes were made to this screen. I guess we had to draw the line somewhere.

Move Off Bridge
Move conferences from one bridge to another.

MOVE OFF OF MCU

Source MCU | Cisco TMS
Target MCU | Cisco TMS

Range | Start: 2015/05/19 4:30 PM
End: 2015/05/20 4:30 PM

Include Conflicts |

[▶ select](#)

[▶ cancel](#)

Figure 32 – Admin – Move Off Bridge

ADMIN menu – Bridge Options

Bridge Options replaces MCU Options from previous software versions. All previous functions are supported, but the presentation has been reformatted. Fields will vary depending on which Bridge type is selected.

Bridge Options
Choose settings for a bridge.

MCU DEVICE OPTIONS

Select MCU | Renovo RMX

Numeric ID Length | 4
Numeric ID Range | Minimum: 2000 Maximum: 9999 Notes:
Phone Number Range (RMX Only) | Minimum: -1 Maximum: -1 Notes:

Custom Email Strings | Custom 1 Custom 2 Custom 3 Custom 4

Use MCU Time Settings (skip time updates) |

Service Port Restriction |

[▶ add](#)

MCU Service Id	Service Name	Ports
1028	IP Network Service	80

[▶ Remove](#) [▶ save](#) [▶ cancel](#)

Figure 33 – Admin – Bridge Options

ADMIN menu – Room Approval

All previous functions are supported, but the presentation has been reformatted.

Room Approval

Approve or reject rooms in reservations.

GET ROOMS REQUIRING APPROVAL

Set Search Criteria

Reservation ID:

-- OR --

Date Range from to

Approval Type:

-- OPTIONAL -- LIMIT SEARCH BY ROOMS

Available Rooms	Selected Rooms
Select All Visible Select None <input type="text"/> Filter Clear	Select All Visible Select None
Name	Name
-	
abamboodi - abamboodi.http://vidyo.renovosof	
abarrett - abarrett.http://vidyo.renovosoft	
AddaRoom - AddaRoom.http://renovo.sandbox.v	
admin - admin.http://vidyo.renovosoftwar	
akeynan - akeynan.http://renovo.sandbox.vi	
ananti - ananti.http://renovo.sandbox.vld	
asdf_273988 - asdf_273988.http://renovo.sandbo	
asdf_273991 - asdf_273991.http://renovo.sandbo	
asdf_273993 - asdf_273993.http://renovo.sandbo	
asdf_274975 - asdf_274975.http://renovo.sandbo	
asdf_274988 - asdf_274988.http://renovo.sandbo	
Autism_Appt_with_Dr_Know_235872 - Autism_Appt_with_Dr_Kno...	
Azprin_Test_292960 - Azprin_Test_292960.http://renovo	

Figure 34 – Admin – Room Approvals

ADMIN menu – Create New User

All previous functions are supported, but the presentation has been reformatted.

Create New User

Create a new user.

CREATE NEW USER

Please fill in the following fields

User Name

First Name Last Name

Password Confirm Password

User Group Access

Figure 35 – Admin – Create New User

ADMIN menu – Guest User Setup

All previous functions are supported, but the presentation has been reformatted.

The screenshot shows the 'Guest User Setup' configuration page. At the top, there is a blue header bar with the text 'GUEST USER SETUP'. Below this, there is a checkbox labeled 'Allow Guest User Access' which is checked. The page is divided into three main sections: 'Guest User - Privileges', 'Guest User - Room Group Access', and 'Guest Message'. The 'Guest User - Privileges' section contains a list of seven items, each with a checked checkbox: 'Calendar View', 'View Events and Event Reports', 'Message Board Access', 'View Reservations', 'MCU Reports', 'Reservation Reports', and 'Schedule Reports'. The 'Guest User - Room Group Access' section contains a list of four items, each with a checkbox: 'All Rooms' (checked), 'Off-Network Group' (checked), 'add new offnetgroup' (unchecked), 'Test Access' (unchecked), and 'TMS Rooms' (unchecked). The 'Guest Message' section has a text input field containing the text 'Guest User Level, please register.' and a 'save' button to the right.

Figure 36 – Admin – Guest User Setup

ADMIN menu – Vidyo Import

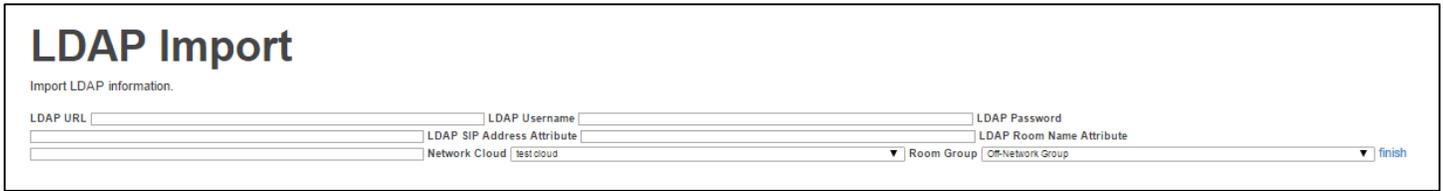
All previous functions are supported, but the presentation has been reformatted.

The screenshot shows the 'Vidyo Import' configuration page. At the top, there is a large heading 'Vidyo Import' followed by the sub-heading 'Import vidyo user information.'. Below this, there is a section titled 'Select a Vidyo Portal'. Underneath, there are three dropdown menus: 'Portal URL' with the value 'http://vidyo.renovosoftware.com', 'Network Cloud' with the value 'test cloud', and 'Room Group' with the value 'Off-Network Group'. To the right of the 'Room Group' dropdown is a 'finish' button.

Figure 37 – Admin – Vidyo Import

ADMIN menu – LDAP Import

All previous functions are supported, but the presentation has been reformatted.



The screenshot shows the 'LDAP Import' form. It has a title 'LDAP Import' and a subtitle 'Import LDAP information.' Below this are several input fields: 'LDAP URL', 'LDAP Username', 'LDAP Password', 'LDAP SIP Address Attribute', and 'LDAP Room Name Attribute'. There are also dropdown menus for 'Network Cloud' (set to 'testcloud') and 'Room Group' (set to 'OS-Network Group'). A 'finish' button is located at the bottom right.

Figure 38 – Admin – LDAP Import

EVENTS

Select **EVENTS** from the drop-down menu to access the Events functions list. The menu will vary (or may not be available at all as an option) based on available options and privileges for the user.

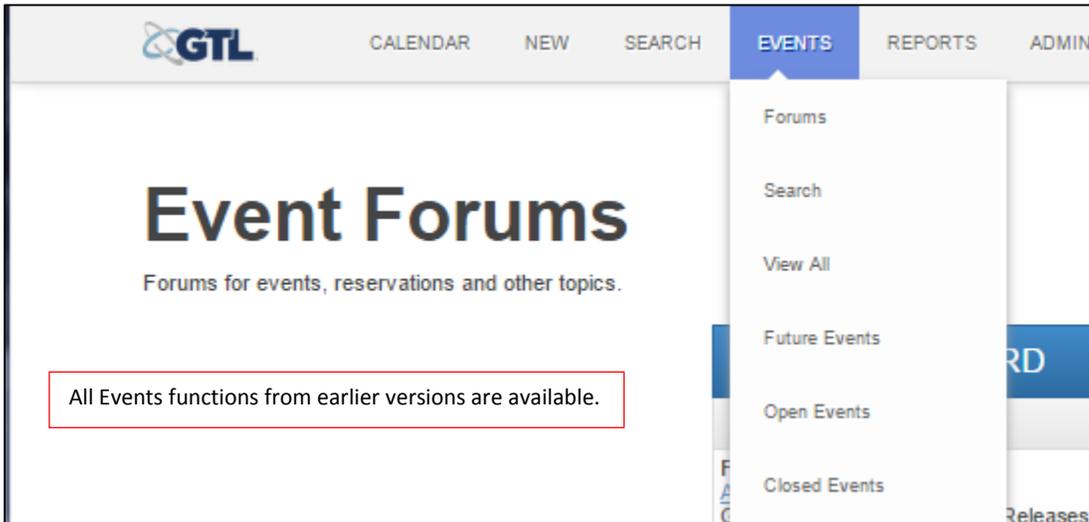
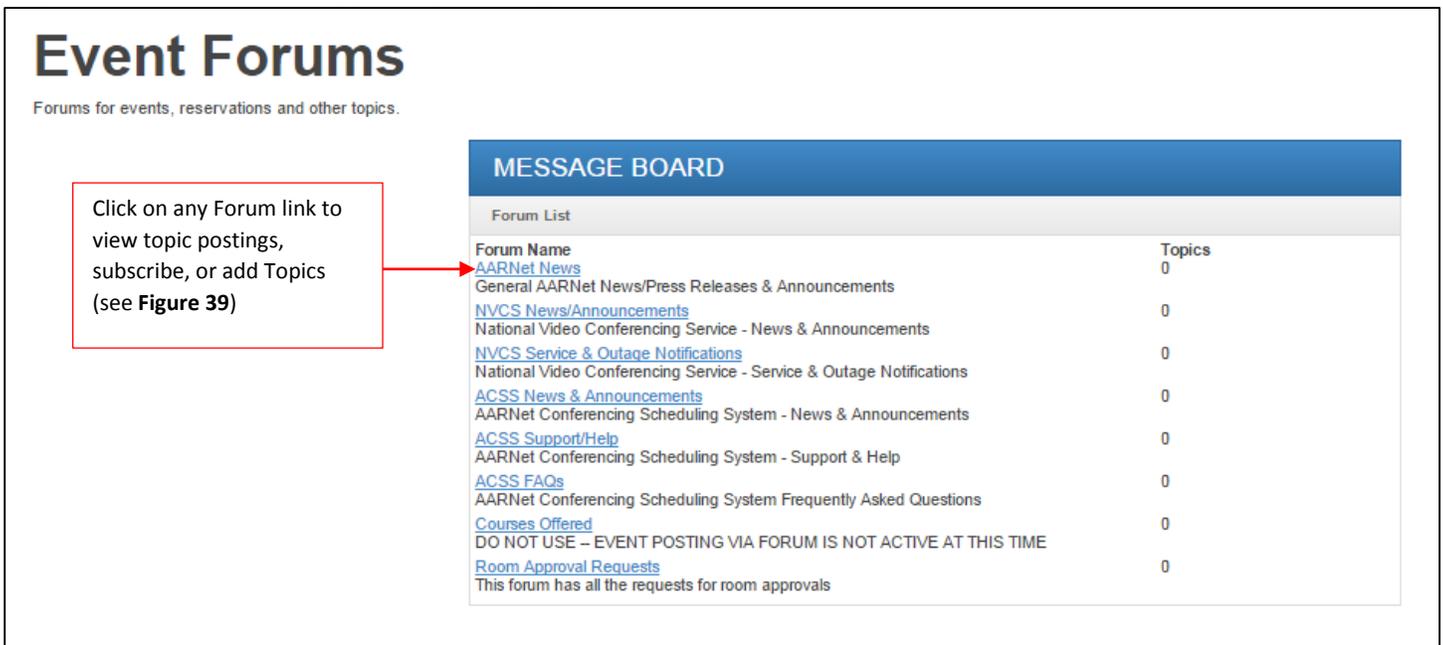


Figure 39 – Events menu drop-down options

EVENTS – Message Board

All previous functions are supported, but the presentation has been reformatted.



The screenshot shows the 'Event Forums' page with a 'MESSAGE BOARD' section. A red box highlights the text 'Click on any Forum link to view topic postings, subscribe, or add Topics (see Figure 39)'. A red arrow points from this box to the 'AARNet News' link in the forum list.

Forum Name	Topics
AARNet News	0
General AARNet News/Press Releases & Announcements	
NVCS News/Announcements	0
National Video Conferencing Service - News & Announcements	
NVCS Service & Outage Notifications	0
National Video Conferencing Service - Service & Outage Notifications	
ACSS News & Announcements	0
AARNet Conferencing Scheduling System - News & Announcements	
ACSS Support/Help	0
AARNet Conferencing Scheduling System - Support & Help	
ACSS FAQs	0
AARNet Conferencing Scheduling System Frequently Asked Questions	
Courses Offered	0
DO NOT USE – EVENT POSTING VIA FORUM IS NOT ACTIVE AT THIS TIME	
Room Approval Requests	0
This forum has all the requests for room approvals	

Figure 40 – Message Board

EVENTS – Topics

All previous functions are supported, but the presentation has been reformatted.

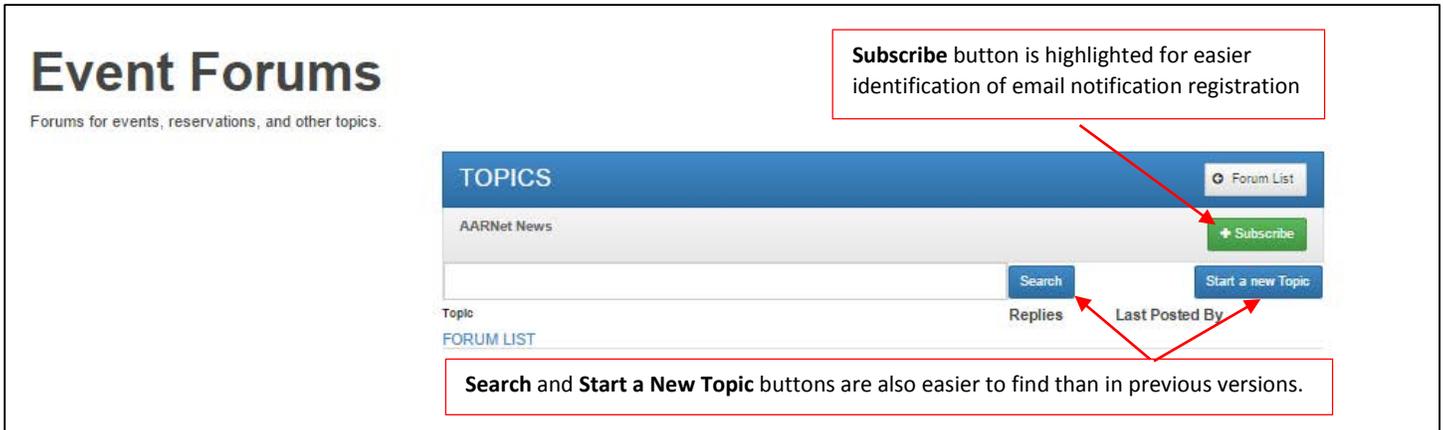


Figure 41 – Event Forums

EVENTS – Search

All previous functions are supported, but the presentation has been reformatted.

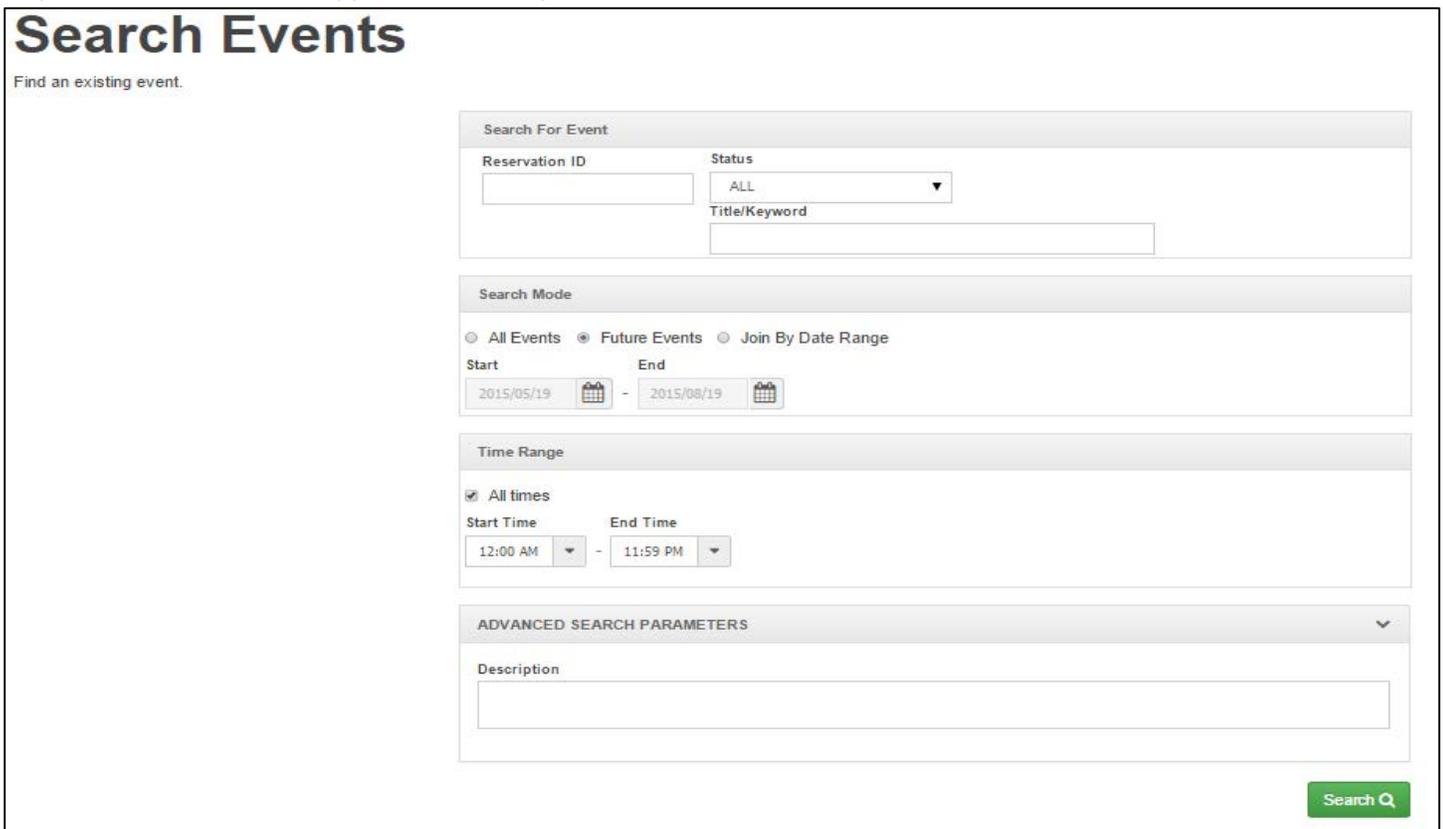


Figure 42 – Search Events

Remaining **EVENTS** menu item searches are similar in design to **Figure 42**, above, but return results consistent with their descriptive names:

- **View All** (events)
- **Future Events**
- **Open Events**
- **Closed Events**