# DRAFT WCNI Notes
## 03/17/04

These notes and other pertinent new and existing information can be found at:

http://www.doa.state.wi.us/wcni/index.asp

## Attendance:

| | | | |
|---|---|---|---|
| Frank | Ace | DOJ | 608-266-7076 |
| Bob | Bocher | DPI | 608-266-2127 |
| John | Box | Mequon-Thiensville SD | 262-238-8503 |
| Maureen | Egan | CESA 5 | 608-742-8811 |
| Dennis | Gilbertson | UWEX-ICS | 608-262-3560 |
| Bob | Hannu | WADEN | 705-675-3331 |
| Dave | Hinrichs | DOA/DET | 608-266-0614 |
| Bob | Houts | Edgar HS | 715-352-2352 |
| Mike | Lettman | DOJ | 608-267-2221 |
| Ed | Meachen | UWSA | 608-265-4622 |
| Paul | Nelson | WAICU | 608-256-7761 x23 |
| John | Nichols | Oskosh Pub Lib/Wiinefox Lib Sys | 920-236-5212 |
| Steve | Sanders | DPI | 608-266-7112 |
| Tim | Schell | Waunakee CSD | 608-8492020 |
| Bob | Stuessy | DOA/DET | 608-264-6186 |
| Annie | Stunden | UW-Madison | 608-262-8874 |
| Joan | Wade | CESA 6 | 920-236-0512 |
| Greg | Wagner | WCTS | 608-266-2947 |
| Ross | Wilson | CESA 10 | 715-720-2029 |
| Bob | Wundrock | ECB | 608-264-9636 |

## Future Meetings all from 3:00 to 5:00PM:

- April 22, 2004     GEF 3- #349-3rd fl.
- May 20, 2004     GEF 3- #041- Plaza level
- June 24, 2004     GEF 3- #349- 3rd fl.
- July 22, 2004     GEF 3- #041- Plaza level
- August 26, 2004     GEF 3- #349- 3rd. fl.

## Draft Timeline, Dates possibly subject to change:

- March 30, 2004 – Technical Work Group meets to review revised Technical RFI
- April 13, 2004 – Release of revised Technical RFI
- May 11, 2004 – Vendor Technical RFI responses due
- May 26-27, 2004 – Vendor Meetings
- June 23, 2004 – Issue Solicitation
- July 27, 2004 – Solicitation Due
- Oct. 15, 2004 – Signed Contract

- Dec. 1, 2004 – Migrations begins
- June 30, 2006– Migration completed

## WCNI Roles and Responsibilities:

- Review overall network design
- Review estimated vendor costs vs. technical needs
- Review procurement tasks and timeline
- Review procurement work products, e.g. specifications
- Provide feedback on the above items to DOA
- DOA's role
    - Responsible for project coordination, facilitation, management (Jody McCann primary lead)
    - Responsible for actual procurement and contract (DOA procurement and Bob Stuessy's bureau)

## Network Description:

Network was described and one network which will have two components, one for the UW's research and administrative needs and one for the "DOA" managed services described below.  The networks will share infrastructure to the extent possible and will be interconnected in a practical manner.

## Description of DOA managed services:

- Network will address need for a highly stable production environment
- Carrier based solution to maximize the $24M in WI USF and Federal e-Rate
- Choice for schools & libraries in video & Internet service providers
- Procurement for multiple ISPs in conjunction with the managed network
- Video quality level to meet schools requirements
- No break in existing service while migrating to new
- Maximize E-Rate and USF, ISP choice
- Bulk purchasing of access circuits

## Governance committee question:
This hasn't been decided yet.  A decision whether there needs to be a group or not should be made in April. If a governance group is established, the same stakeholders that are represented by WCNI would likely be represented in the governance group.

## Formation of a technical working group:
A technical  working group (TWG) will be formed to review and finalize the Technical RFI, review vendor RFI responses, and review and finalize the solicitation document.  The group may include members from the WCNI committee or their delegate(s).  Members to serve on the TWG need to be identified by March 24.  An all day session for the TWG will be held on March 30.  Nan Linde, DOA coordinator for the TWG, will send out an email with additional detail to WCNI members, and asking that participants be identified.