



| Division of Enterprise Technology | | |
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| Publishing and Distribution Services FY25 Ra | te Sheet | |
| Publishing Services - Available 24/7 as needed | | |
| Expedited Service Rates | | |
| | | |
| ncrease of 20% per order. Upcharge will be imposed due to day-to-day scheduling adjustments, load balanc | sing of workload and staffing | |
| Mainframe printing/page (Continuous Printing - Roll to Stack) | FY25 | |
| mpact, 1–13 pages | 11.316/job | |
| mpact, 14+ pages | 0.864/page | |
| 1–65 - 8.5" x 11" | \$3.6750/report | |
| 66+ 8.5" x 11" Simplex Black | \$0.0382/page | |
| | • | |
| 66+ 8.5" x 11" Side 2 Black | \$0.0105 | |
| RICOH 5000 CONTINUOUS FULL COLOR INKJI | ET PRESS | |
| RICOH 5000 CONTINUOUS FULL COLOR INKJI Setup Fee - Color/Black (with bleed) | | |
| RICOH 5000 CONTINUOUS FULL COLOR INKJI | ET PRESS \$73.50 \$105.00 | |
| RICOH 5000 CONTINUOUS FULL COLOR INKJI Setup Fee - Color/Black (with bleed) Setup Fee - Postcards Postcards Monthly Window Runs: 4-6 days mid month(12th-18th), 3-5 days end comonth (26th to end of month). No setup fee will be applied during these monthly | ET PRESS \$73.50 \$105.00 | |
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| | Publishing and Distribution Services FY25 Ra Publishing Services - Available 24/7 as needed Expedited Service Rates In upcharge will be applied to any Network Publishing job with a completion date Same day service with expected delivery by end of day. The rate will be calculater order. 48 hour, two business days with expected delivery by end of day two. The rate processe of 20% per order. Ipcharge will be imposed due to day-to-day scheduling adjustments, load balance acquirements. Exclusions of upcharge include: Governors Office and Legislative publishing pages Mainframe printing/page (Continuous Printing - Roll to Stack) Impact, 1–13 pages Impact, 14+ pages Impact, 14+ pages Impact, 14+ pages Impact, 14+ pages | Publishing and Distribution Services FY25 Rate Sheet Publishing Services - Available 24/7 as needed Expedited Service Rates In upcharge will be applied to any Network Publishing job with a completion date as follows: Same day service with expected delivery by end of day. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 20% per order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 20% per order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 20% per order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 20% per order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day. The rate will be calculated as an increase of 30% er order. In the following service with expected delivery by end of day two. The rate will be calculated as an increase of 30% er order. In the following service with expected delive |





Inkjet, 8.5" x 11" Side 2 - more than 50% color coverage \$0.0116

For quantities less than 4,000 call for pricing.

Current BPAD Inventoried Stocks:

18" width - 20# Bond Rolls

18" width - 24# Bond Rolls

18" width - Postcard Stock Rolls

All stocks will be based on market pricing plus 13%

Specialty order roll stock(other than inventoried stocks) requires advance notice of 4-5 weeks due to paper mill manufacturing demands.

| Network publishing Digital B&W printing | |
|---|---------------------------------|
| Impression simplex | \$0.0382/impression |
| Impression side 2 | \$0.0360/impression |
| Impression, 11 x 17 simplex | \$0.0570/impression |
| Impression, 11 x 17 side 2 | \$0.0538/impression |
| Note: Impression charge does not include paper, which is billed separately base | d on current market costs + 13% |
| handling charge. | |
| Network Publishing Digital Color printing - High Quality | |
| 1–499 copies | \$0.3675/impression |
| 500–999 copies | \$0.3329/impression |
| 1,000–1,499 | \$0.2951/impression |
| 1,500 and up | \$0.2594/impression |
| Banner Sheet size 13" X Length Greater than 19" | \$0.7875/impression |
| Monochrome on Ricoh 7110x | \$0.0630/impression |
| Digital Color printing - Mid-Range - Quality (Inkjet) | |
| Impression Simplex 8.5" x 11" sheet | \$0.1187/impression |
| Note: Impression charge does not include paper, which is billed separately base | d on current market costs + 13% |
| handling charge. Clear and White toner is billed separately. | |
| | |
| Large Format Color printing | |
| Photo Quality Critical Color - Various Media Options | |
| Wide Format Ink-Jet - Photo Satin Paper* on Latex Printers | \$5.46/per sq. foot |
| HP Designjet L310 54" Printer | |
| Ricoh L4160 64" Printer | |
| * Additional media available billed at cost +13% | |
| | |
| Mimaki Flatbed Printer - Includes Foam Board or 24 pt C1S tag board | \$5.46/per sq. foot |
| * Additional Media available billed at cost +13% | |





| | \$4.00 - \$12.00 |
|---|---|
| Large Format On-site Installation | per sq/ft |
| Installation services require pre-inspection of location and are for basic nstallation of framed material, pre-printed boards, wall fabric and window cling media. Installations that require special hardware needs that will impact wall surface must have pre-approval from Facilities prior to install. | |
| Large Format Harware Rental | |
| | |
| WeeklyMonthly\$25.00 (Hardware Only)\$75.00 (Hardware Only) | |
| \$15.00 (Hardware W/Large Format Print Order) \$50.00 (Hardware W/Large Format | t Print Order) |
| Rentals not returned in a timely manor will be charged additional rental fee. Equipment damaged, lost, stolen or not returned will incure replacement cost at current market value. | |
| Large Format Delivery Service Delivery of large format material is based on time sensitive requirements, | #20.00 #75.00 |
| scheduling of vehicle availability, destination(within Madison area) and weather restrictions. Outside Madison area call for pricing. | \$30.00 - \$75.00 |
| High Speed Color/Monochrome - Maps, Plans & POS Posters (content | driven) |
| Fier #1: 0 − 100 sq ft (includes 20 lb. Bond paper) | \$0.7875/sq ft |
| Fier #2: 101 – 1,000 sq ft (includes 20 lb. Bond paper) | \$0.4935/sq ft |
| Fier #3: 1,001 – 10,000 sq ft (includes 20 lb. Bond paper) | \$0.2625/sq ft |
| Fier #4: 10,001 sq ft or more (includes 20 lb. Bond paper) | \$0.0966/sq ft |
| *Paper other than 20 lb. Bond is market price plus 13% per sq ft | |
| Large format Finishing | |
| Laminate | \$2.50 per square foot + \$7.00 set-up |
| Mounting | \$2.50 per square foot + \$7.00 set-up |
| WebCRD - Print Ready Files | |
| WebCRD jobs that require additional preflight and assembly will be placed On Hold until customer is notified. | |
| If additional preflight work is required approval from customer will be needed to | 1 |
| proceed. Additional work will be quoted at a rate of \$50.00/hour. | |
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| Preflight Fee - All jobs not submitted thru WebCRD or the Mainframe will incur this fee. If additional preflight work is required approval from customer will be needed to proceed. File work/alterations will be quoted at a rate of \$50.00/hour. | \$10.00 | |
| Development, design and pre-press | \$50.00/hour | |
| Variable data merge | \$36.00 each | |
| Auto-scan pages to file | \$0.02/side | |
| Manual Scanning up to 11" x 17" (Photo and Line Work) | \$3.50/side | |
| Large Format Scanning up to 36" wide | \$5.00/side | |
| | · | |
| Ink Jet labeling | | |
| Basic printer setup | \$21.00/job | |
| Ink jet custom variable text onto letter size pieces, flats or envelopes, preparing for post office, if required. | 0.0357 per label | |
| | | |
| Ink Jet Envelope Printer | 404.00#.1 | |
| Basic printer setup | \$21.00/job | |
| Ink jet custom variable text onto flats or envelopes, preparing for post office, if required. | 0.0357 per envelope | |
| Tabbing | | |
| Basic setup | \$15.45 | |
| White and opaque tabs, either one or two per mail piece | \$0.0162/tab | |
| Willie and opaque tase, entrer one of two per mail proce | ψ0.0102/(αδ | |
| Other Services | | |
| Write to CD (Removable Media per Request) | \$4.00/CD | |
| Time charge: Hand-marry inserts, job make-ready and nonstandard equipment setups (minimum 6 min. \$7.00) | \$70.00/hour | |
| Diadous | | |
| Bindery Bindery setup | \$7.00 each | |
| , , | \$7.00 each | |
| Stitching in-line | φυ.υυ4 | |
| Stitching off-line | \$0.0091/sheet | |
| Saddle-stitch booklets | \$0.1628/book + setup | |
| Fold (for each pass) Complex Fold(right angle) setup X 2 | \$0.0076/sheet + setup | |
| Cut - Guillotine Cutter | \$0.0048/sheet per cut | |
| Drill | \$0.0048/sheet | |
| | | |









| Perforate/Score MBO / SmartSlitter | \$0.0108/sheet |
|---|---|
| Glue Padding | \$0.6510 each |
| Tape bind, Narrow - 15 min. – 125 max. sheets | \$1.0815/book + setup |
| Tape bind, Medium - 125 min. – 250 max. sheets | \$1.2075/book + setup |
| Tape bind, Wide - 250 – 325 max. sheets | \$1.4175/book + setup |
| Perfect bind & three-side trim | \$1.6170/book + setup |
| Corner Rounding (minimum charge \$10) | \$0.0053/sheet per cut |
| Grommet Installation | \$1.05 |
| Tying & Banding | \$0.1575 + Setup |
| Roll Laminator 8.5"x11" - 11"x17" | \$0.315 - \$1.575 |
| Comb Binding (Per Book) | \$0.84 - \$2.709 |
| Coil Binding (Per Book) | \$0.798 - \$3.066 |
| Shrink Wrapping | \$1.05 |
| Distribution Services - Available 24/7 as needed | |
| Metering | |
| Metering - Letters & Flats | 9% of Postage |
| Metering - Letters & Flats First class letters (handwritten addresses) | 9% of Postage |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces | |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail | 9% of Postage 9% of Postage |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail Certified Mail - Scannable mailing label & Electronic Return Receipt | 9% of Postage 9% of Postage \$0.20 + 9% of postage |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail Certified Mail - Scannable mailing label & Electronic Return Receipt Certified Mail - Handwritten & Electronic Return Receipt | 9% of Postage 9% of Postage |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail Certified Mail - Scannable mailing label & Electronic Return Receipt | 9% of Postage 9% of Postage \$0.20 + 9% of postage |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail Certified Mail - Scannable mailing label & Electronic Return Receipt Certified Mail - Handwritten & Electronic Return Receipt Certified Mail - Self prepared Return Receipt Requested Inquire about Electronic | 9% of Postage 9% of Postage \$0.20 + 9% of postage \$0.60 + 9% of postage 9% of Postage PEEDEE, USPS - e implemented |
| Metering - Letters & Flats First class letters (handwritten addresses) First Class Postcards up to 500 pieces Certified Mail Certified Mail - Scannable mailing label & Electronic Return Receipt Certified Mail - Handwritten & Electronic Return Receipt Certified Mail - Self prepared Return Receipt Requested Inquire about Electronic Return Receipt Packages & Parcels - Lowest rate or chosen carrier: FED EX, UPS, SF Tracking included. Certified Mail and Package Services Solution to b approximately 10/1/19. USPS Postal pricing will decrease for package | 9% of Postage 9% of Postage \$0.20 + 9% of postage \$0.60 + 9% of postage 9% of Postage PEEDEE, USPS - e implemented |





| Packages with scannable mailing labels 1 lb 10 lbs. | \$1.00 | |
|---|--|---|
| Packages without scannable mailing labels 1 lb 10 lbs. | \$1.40 | |
| Packages with scannable mailing labels over 10 lbs. | \$2.00 | |
| Packages without scannable mailing labels over 10 lbs. | \$2.40 | |
| Presorting (Monday - Friday) | | Г |
| First class letter mail (labeled or printed addresses) | \$0.038/piece | |
| First Class Postcards with permit imprint (minimum 500 and must be automation compatible and pre-approved by BPAD) | \$0.023/piece | |
| Standard class letter mail | \$0.038/piece | T |
| Auto-sorted flats rate | \$0.275/piece | T |
| Note: Rates may be adjusted based on increases to the vendor contract which may be | | |
| adjusted because of USPS postage increases. | | |
| Inserting | • | |
| Expedited Service Rates | | |
| Expedited oct vice reales | | |
| per order. Orders dependent on file size and submission time. | .~~~~~~~~~~~ | |
| | g of workload and staffing | |
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| | g of workload and staffing nt. \$35.00/job | |
| | g of workload and staffing nt. \$35.00/job | |
| - 48 hour, two business days with expected delivery by end of day two. The rate win increase of 20% per order. Upcharge will be imposed due to day-to-day scheduling adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments, load balancing requirements. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions of upcharge include: Governors Office and Legislative printing adjustments. Exclusions | \$35.00/job \$25.50 flat rate \$31.00/1,000 envelopes (minimum 1,000) | |





| Machine inserting of 20# or 24# 8 1/2" x 11" paper, into a non-standard 6 " x 9" envelope) Includes metering for up to 3.5 ounces. Maximum number of sheets limited due to envelope size. | \$38.00/1,000 envelopes (minimum 1,000) | |
|--|---|--|
| Additional inserts | \$1.00/1000 | |
| Enterprise standard envelopes with inserting services – (All Standard Enterprise Envelopes Including Custom Two-Window Check Envelope) <i>Note: 5% material handling fee</i> | DET cost + 5% | |
| Bulk purchasing of Enterprise standard envelopes (Full Skid Only Dock-to-Dock Pricing) | DET cost + 5% | |
| Bulk purchasing of Enterprise standard envelopes (Less than Full Skid) | DET cost + 13% | |
| Notes: | Į. | |
| · Envelopes for inserting at DET are pass-through rates + 5% | | |
| · Material handling charge for bulk purchase of paper goods less than full skid: 13% | | |
| · Custom processing of inserting output is charged at handwork rates. | | |
| File processed against National Address Database to identify all deliverable addresses & assign bar codes. Sorts address file for presort arrangement according to USPS reqs, obtaining best postage discounts possible per piece. Create & export custom data file. ** (Files must meet established BPAD standards document. Standards document available upon request). https://det.wi.gov/Documents/File%20Processing%20Standards_%20DOA%20Tem plate.pdf | \$0.750/1,000 records (minimum of \$50.00) | |
| File processed against NCOALink® to meet USPS move update requirements and provide updated address information to mail list owner. | Included in File Processing | |
| Handwork | | |
| Sorting, inserting, wrapping, etc. Includes messenger service and overtime. Worked with normal priority. | \$70.00/hour | |
| Warehouse storage - Per pallet/month | \$18.00 | |
| Secured Storage - Per pallet/month | \$25.00 | |
| Document Sales - Storage rate per bin/month (Non POD) | \$2.00 | |
| Document Sales - Storage rate per bin/month (POD convertible) | \$3.00 | |
| Document Sales - Storage rate per shelf/month (Non POD) | \$4.00 | |
| Document Sales - Storage rate per shelf/month (POD Convertible) | \$6.00 | |
| Document Sales - Storage rate per pallet/month (Non POD) | \$12.00 | |
| Document Sales - Storage rate per pallet/month (POD Convertible) | \$18.00 | |