



High-Profile Information Technology Project Status Report

Department: Department of Administration

Project Name: STAR (State Transforming Agency Resources) Project -- Enterprise Resource Planning

Business Sponsor: John Hogan

Date of Report: 7/27/2015

Reporting for Quarter: 6/30/2015

Project Start Date: January 2014

Planned Implementation Date: 1/1/2016

Estimated Project Cost: \$138.4 million

Amount Provided Through Master Lease: \$105.9 million

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

The State Transforming Agency Resources (STAR) Project will connect the state’s 120-plus administrative software and systems into one comprehensive enterprise resource planning (ERP) system. The state is currently operating on systems developed in the 1960s, '70s and '80s. This project will consolidate systems for improved efficiency, consistency among state agencies, and modernization of the state’s IT infrastructure. It will also allow the state to effectively manage our finance, budget, procurement, business intelligence and human resource functions. This approach is more cost-effective than having each agency purchase, maintain and support its own administrative systems.

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

Project costs recovered through service fees from user agencies.

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

	Green	Yellow	Red
Schedule Status Release 1 involves Finance and Procurement systems. Master Data go-live date occurred as scheduled on July 1, 2015. Master Data represents the data objects agreed upon and shared across the enterprise system, for instance, in reference to customers, suppliers, products and services. This was an important precursor step for enabling transactions to go live in the new system. The transaction go-live date is scheduled for Oct. 1. Release 2 involves Human Capital Management (human resources, benefits and payroll) and is currently scheduled for a Jan. 1, 2016 deployment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summarize Any Completed Major Tasks or Project Phases:

The STAR sandbox test environment is available for general use. In late June, the project team held an Enhanced Training Workshop, a session that assisted agencies in developing agency-specific supplemental training materials. The UAT (user acceptance testing) environment has been refreshed with agency-validated data and updated role mapping.

Meanwhile, the project team is facilitating 26 end-to-end test sessions during July and August. The detailed schedule has been distributed to agency change agents.

For Release 2, agencies have begun submitting files for the data conversion process.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. In early June the project team decided to move forward with a phased-in implementation for Release 1, which includes finance and procurement-related activities. The goal is to have a smooth transition, ramping up the new system and running critical functions parallel to the old systems through September. Likewise, extended User Acceptance Testing (UAT) and enhanced training will be available, in an effort to ensure that agencies can fully utilize the new system moving forward.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

DOA will continue to monitor the project scope, schedule, and budget. We will take the necessary steps to make sure the system is implemented correctly, but due to the magnitude and complexity of an ERP implementation, delays may occur.

Detailed information about the STAR Project's background, scope, benefits, resources, and lessons learned from other states is available at starproject.wi.gov.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.