



High-Profile Information Technology Project Status Report

Department: Department of Administration	
Project Name: STAR (State Transforming Agency Resources) Project -- Enterprise Resource Planning	
Business Sponsor: John Hogan	
Date of Report: 5/4/2016	Reporting for Quarter: 3/31/2016
Project Start Date: January 2014	Planned Implementation Date: 7/1/2016
Estimated Project Cost: \$138.4 million	Amount Provided Through Master Lease: \$105.9 million

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

The State Transforming Agency Resources (STAR) Project will connect the state’s 120-plus administrative software and systems into one comprehensive enterprise resource planning (ERP) system. The state is currently operating on systems developed in the 1960s, '70s and '80s. This project will consolidate systems for improved efficiency, consistency among state agencies, and modernization of the state’s IT infrastructure. It will also allow the state to effectively manage our finance, budget, procurement, business intelligence and human resource functions. This approach is more cost-effective than having each agency purchase, maintain and support its own administrative systems.

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

Project costs recovered through service fees from user agencies.

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

	Green	Yellow	Red
Schedule Status Release 1 involved Finance and Procurement systems. Master Data go-live date occurred as scheduled on July 1, 2015. The transaction go-live date for Release 1 occurred on Oct. 1, 2015. Release 2 involved Human Capital Management (human resources, benefits and payroll) and deployed on schedule on Jan. 1, 2016. Release 3 deployment for the Department of Transportation is scheduled for full implementation on July 1, 2016.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summarize Any Completed Major Tasks or Project Phases:

STAR continues to be on time and on budget. The Release 1 and 2 implementations were completed without any major disruption to business operations and the system is generally working as expected.

The STAR Release 3 project to bring the Department of Transportation live on Finance, Procurement and Time Entry is progressing on schedule. Current activities include testing, data conversion validation and training preparation. Beginning in May, some DOT finance and procurement core users will begin early processing, with the rest of staff beginning time entry and other fiscal year 2017 finance and procurement transactions starting closer to the July full deployment.

The STAR team is helping agencies define their training strategies and is supporting agencies and staff with user-friendly resources to guide ongoing training programs.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change.

The only significant project change for STAR involved the schedule for Release 1. In early June 2015, the project team decided to utilize a phased-in implementation for Release 1, which included finance and procurement-related activities. The goal was to have a smooth transition, ramping up the new system and running critical functions parallel to the old systems through September. Likewise, extended User Acceptance Testing (UAT) and enhanced training was made available, in an effort to ensure that agencies could fully utilize the new system. This change helped to ensure a successful transactions go-live deployment, which was conducted on Oct. 1, 2015.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

DOA will continue to monitor the project scope, schedule, and budget. We will take the necessary steps to make sure the system is implemented correctly, but due to the magnitude and complexity of an ERP implementation, some delays could still occur.

Detailed information about the STAR Project's background, scope, benefits, and resources, as well as the latest project news, is available at starconnection.wi.gov.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Red – Project is over budget by 25% or more.