



High-Profile Information Technology Project Status Report

Department: Department of Corrections	
Project Name: WICS 4.1 Inmate Financials	
Business Sponsor: James Schwochert	
Date of Report: 10/6/2015	Reporting for Quarter: 9/30/2015
Project Start Date: 4/1/2014	Planned Implementation Date: 2/1/2016
Estimated Project Cost: 1m	Amount Provided Through Master Lease: 620k

Project Description – Enter a brief description of the project, including the business case for it and its major deliverables.

The purpose of the WICS 4.1 Inmate Banking, Canteen, and Payroll project is to smoothly transition business functions and workflows related to DAI Financials from the WITS system to WICS. The project will handle the conversion of some legacy data from WITS into WICS, the design and implementation of necessary reports and web services or interfaces, and the implementation of related WICS functionality. This project will also likely include significant business changes to improve efficiency in DAI workflows and increase the likelihood of business workflows functioning well within the WICS structure.

The specific work functions include: Inmate Banking, Canteen, Payroll, Related reports, and Interfaces / web services.

Project Funding – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

GPR 1m (620k master lease)

Project Status – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering issues (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering problems (e.g., Schedule or Budget over by 25% or more)

Project Status Categories

	Green	Yellow	Red
Schedule Status WICS 4.1 functionality was implemented at the end of June as planned. All functionality has been installed in production, although, turned off from a security perspective until conversion takes place. The conversion and go-live was moved to February 1 st , 2016 to resolve resource contention and address issues. Gaps were identified in the monthly close, centralized reconciliation and trust accounting processes. User acceptance testing will continue into November. Preparation for conversion and production utilization continues. Two months have been allocated for training and regression testing.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Budget Status On track. Master lease reimbursement was requested and received. One last master lease reimbursement planned in May 2016.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Summarize Any Completed Major Tasks or Project Phases:

Regression testing of resolved defects and updated functionality was completed. Testing will continue into November. All functionality for this release has been installed in production. 26 open critical/high tickets remain - the team is working through these. Completed conversion testing. Reports, conversion, and interface testing continues. Completed portions of the training materials, remaining training material to be completed next quarter.

Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. Resource contention between WICS and STAR has been resolved for now. Accounting subject matter experts, training resources, and acceptance test resources will be more available at the end of October and November, after the R1 release of STAR. It is possible that conversion timing may conflict with STAR R2.

A change request to add canteen financial functionality was approved and implemented (wrapping up remaining defect resolution for this now). In addition, several tickets have been opened to address additional changes needed to support DOC inmate banking, canteen, and payroll processes.

DAI plans to fund acquisition of check printers.

Additional Comments or Issues (optional):

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

DAI has requested 22 new printers for check printing at each facility in preparation for the WICS 4.1 rollout.

Completed testing of flatbed scanner. Orders have been placed to procure these.

Project Status Category Guidelines

Schedule Status

Green – Indicates that the project or phase is on track for the targeted implementation date.

Yellow – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

Red – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

Budget Status

Green – Currently on target with project budget.

Yellow – Project is over budget by 10 to 25%.

Project Status Category Guidelines

Red – Project is over budget by 25% or more.
