



## High-Profile Information Technology Project Status Report

Department: Department of Public Instruction

Project Name: ART Grant Method II

Business Sponsor: Brian Pahnke, Assistant State Superintendent, Finance and Management

Date of Report: July 29, 2015

Reporting for Quarter: April-June 2015

Project Start Date: June 1, 2010

Planned Implementation Date: September 30, 2015

Estimated Project Cost: \$1,960,526

Amount Provided Through Master Lease:

**Project Description** – Enter a brief description of the project, including the business case for it and its major deliverables.

The Wisconsin Department of Public Instruction (DPI) School Nutrition Team (SNT) is planning to develop and implement a system focusing on schools with administrative problems related to free and reduced price application approval, certification, verification and meal counting and claiming procedures. The high level approach is to implement the School Nutrition Accountability Software (SNACS) that will enable the DPI SNT staff to monitor School Food Authorities (SFA's) activities in real-time and keep a close eye on error-prone agencies. The SNACS system will also include a comprehensive training module for SFA's to access twenty-four hours a day, interface capabilities with the Verification Collection Report application, claiming system, online contract system and an Administrative Review (AR) component that will assist the Nutrition Program Consultants with completing their reports in a timely manner.

**Project Funding** – Please describe all sources of funding for the project, which should add up to the estimated project cost cited above.

FED: \$1,960,526

**Project Status** – Determine the status for the Schedule and Budget categories below based on the guidelines on the right and described in more detail on page 2 of this document.

Insert an X in the column that best describes the status of the category. Add comments for that category as needed.

Additional comments are not required if the status is Green, but if a category has a status of Yellow or Red, describe the issues or problems and what actions the agency is taking to address them.

STATUS COLOR INDICATORS	
Green	On target as planned
Yellow	Encountering <b>issues</b> (e.g., Schedule or Budget over by 10% to 25%)
Red	Encountering <b>problems</b> (e.g., Schedule or Budget over by 25% or more)

### Project Status Categories

**Schedule Status**

In the fourth quarter of 2015 there was progress in the following areas of our project:

- a. Cybersoft delivered Release 5.4 on April 24, 2015 as planned to the DPI UAT environment and DPI started testing the new release.
- b. DPI presented the SNACS demo at the SNA-WI spring conference in Milwaukee on April 16 to promote SNACS.
- c. DPI finished testing Release 5.4 and submitted new bugs to CST.
- d. DPI finished working with Cybersoft on Dashboard messages for management group that will be tested in Round 2 of dashboard testing.
- e. Cybersoft delivered Release 5.5 on May 22, 2015 as planned to the DPI UAT environment.
- f. DPI completed the testing of 5.5 in June and submitted bugs and findings to Cybersoft.
- g. DPI also completed rounds 2 and 3 of Dashboard testing, ensuring comprehensive testing of the full Dashboard module for all the messages that have been delivered so far. Round 2 was completed in May and Round 3 was completed in June.

Green	Yellow	Red
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

h. Cybersoft conducted SNACS training for DPI and SFA users from 06/15/2015 till 06/19/2015. Three days were spent training pilot SFA users who will be utilizing the system starting in fall and two days with DPI users.

i. Cybersoft delivered Release 5.6 on June 23, 2015. The release was delayed due to SNACS training by Cybersoft.

j. DPI presented on demoed SNACs at the SNA-WI Annual conference in Green Bay on June 29 to promote SNACS.

**Budget Status**

DPI received approval from USDA related to the inclusion of HeadStart on the Free and Reduced Price Meal Application. This has not affected the overall cost of the project but rather increases the overall amount that is paid out to the vendor (Cybersoft Technologies) by \$7,500. This has not affected the schedule.

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------	--------------------------

This document can be made available in alternate formats to individuals with disabilities upon request.

WI DEPARTMENT OF ADMINISTRATION  
DIVISION OF ENTERPRISE TECHNOLOGY  
DOA-10111 (R12/2014), PAGE 2

**Summarize Any Completed Major Tasks or Project Phases:**

DPI has 10 SFAs on boards for piloting SNACS for SY 2015-16. Training was completed in June and hands-on training begins at the SFA in August. The DPI Nutrition Program Consultants will also be piloting the DPI portion of the software this SY.

**Summarize Any Significant Project Changes Affecting Schedule, Budget or Scope:**

For each change, describe what the change involved, when it was approved, and the reasons behind the approved change. The vendor contract has been successfully extended through the end of September 2015, which is the end of the grant period. We are waiting for a revised final schedule from the vendor.

**Additional Comments or Issues (optional):**

If you have any additional overall status comments about the project (e.g., project news, accomplishments, emerging challenges or risks that could affect the project), please provide them here.

We will not be writing for another USDA ART grant at this time as previously mentioned.

**Project Status Category Guidelines****Schedule Status**

**Green** – Indicates that the project or phase is on track for the targeted implementation date.

**Yellow** – Indicates that the project or phase may be falling behind and analysis needs to be done to determine if the project can recover and still achieve the targeted implementation date, or if adjustments must be made to that date.

**Red** – Indicates that the project or critical tasks have fallen behind schedule, and corrective action must be taken to still achieve the targeted implementation date or that date must be changed.

**Budget Status**

**Green** – Currently on target with project budget.

**Yellow** – Project is over budget by 10 to 25%.

**Red** – Project is over budget by 25% or more.