State contacts:

TCM - Telecom Managers

Authorized AT&T Unity voice mail coordinators/contacts

All issues, questions, orders requests should be submitted by authorized managers/coordinators (see above lists) via one of these methods; use what works best for your agency.

NDS NOC TELEPHONE NUMBER: 888-444-4730

NDS NOC EMAIL ADDRESS: <u>noc@network-data.com</u> Enter the MAILBOX number or your internal WORK ORDER number at the BEGINNING of the subject line

NDS NOC PORTAL - <u>https://ncompass.network-data.com/noc/portal/Login.php</u> ONLY authorized coordinators will have access to this portal

Voicemail Orders: must provide the following: User Name, Telephone Number, Voicemail/Change Detail, Department Code, Billing ID (maybe your zbill number (ATN) or other number requested) and what service location: Mad1A, Mad1B, Mad2, Mad3, EC, GB, Milw.

• Mad1A: 264-6300 - in Madison (261, 264, 265, 266, 267) sites (NOT DOA DOR DOT DHS with these numbers)

- · Mad1B: 266-8500 in Madison (261, 264, 265, 266, 267) sites DOA DOR DOT DHS ONLY
- Mad2: 261-7000 in Madison (270 271 273-277 288 298 240-246 249 221-224 232), Stoughton
- Mad3: 261-8020 CALL HANDLERS in Madison, Janesville, Beloit, Stoughton-
- EC: 831-5300– Eau Claire, Chippewa Falls, Ellsworth, Hudson, Menomonie, River Falls, and others

• GB: 448-6575 – Green Bay, Howard, Wrightstown, Appleton, Kewaunee, Neenah, Oshkosh, Stevens Point, Sturgeon Bay, Waupaca and other

Milw: 227-5140 – Milwaukee, Beaver Dam, Burlington, Cedarburg, Delavan, Fond du Lac, Grafton, Hartland, Horicon, Jefferson, Juneau, Kenosha, Manitowoc, Mayville, Menomonie Falls, Newberg, Port Washington, Pewaukee, Racine, Sheboygan, Sheboygan Falls, Sturtevant, Union Grove, Watertown, Waukesha, Waupun, West Bend, Whitewater and others

VOSS PORTAL – PIN changes only. <u>https://ucvuadmin.uccentral.att.com/bvsm/</u> Voss Portal Instructions

Voice Mail order process:

New/Deletes Place your order with the NOC

Change orders Place your order with the NOC

IF the change order *includes a change to the billing ID* a copy of the request must go to ATT BILLING GROUP <u>state.of.mwbilling@rdsmail.ims.att.com</u>

Submit your order to the NOC first, then if needing a billing id change, submit email request to the ATT BILLING GROUP

PIN reset

Place your order with the NOC or you may use the VOSS portal. Do NOT use the default PIN if using the VOSS portal to change.

Report requests:

For your inventory and last use monthly report please contact Paul Boyle <u>pb8521@att.com</u> 608-252-2133

If you need one time or monthly he will send the report, the data will be from the UNITY system. For Billing reports, please go to the Billing Portal - <u>https://singlebill.att.com/Login.aspx</u>

Billing Questions should all be directed to: AT&T BILLING GROUP state.of.mwbilling@rdsmail.ims.att.com

EXPECTATIONS FROM THE NOC:

When a person calls in, the ticket number will be provided over the phone to the approved submitter. If the request is submitted on the portal the ticket number will be presented to the submitter upon successful creation. If an email is sent to the NOC, when an engineer creates a ticket and email will be sent back to the submitter which contains our ticket number. Our ticket numbers are 6 digits long and are currently in the 357,000's.

The passcode/pin resets (passcode/pin resets only, not complete box reset) will be opened as a P3 MACD request, which means assigned with 2 hour (normally less) and work to completion/resolution based on that priority (24 hours).